The meeting teleconference will begin shortly

Listen to the meeting by using your computer or tablet speakers or by calling (877) 853 5247 using meeting ID 684-456-030

View the live meeting presentation at https://sbvmwd.zoom.us/j/684456030 PASSCODE: 3802020

Public comments, suggestions or questions regarding technical issues may be emailed to comments@sbvmwd.com



Please use the chat feature in the Zoom toolbar to let the moderator know that you would like to make a comment during the meeting or use the digital "raise hand" b function in Zoom.



Please mute your microphone during the meeting to reduce background noise. Click on the microphone icon to unmute your microphone if needed.



Call to Order

Regular Meeting of the Board of Directors Tuesday, June 21, 2022



Pledge of Allegiance





Roll Call



Paul Kielhold President



June Hayes
Vice President



T. Milford Harrison Treasurer



Gil J. BotelloDirector



Susan Longville
Director



Public Comment

Any person may address the Board on matters within its jurisdiction.

• Please use the chat feature on the Zoom toolbar or digitally raise your hand to let the moderator know you would like to make a comment.



Approval of Minutes (Pg. 4)

2.1 Regular Board Meeting – June 7, 2022



Board Motion & Roll Call Vote

Staff Recommendation

Approve the minutes of the June 7, 2022, Regular Meeting of the Board of Directors as presented



Paul Kielhold
President



June Hayes
Vice President



T. Milford Harrison Treasurer



Gil J. Botello
Director



Susan Longville
Director

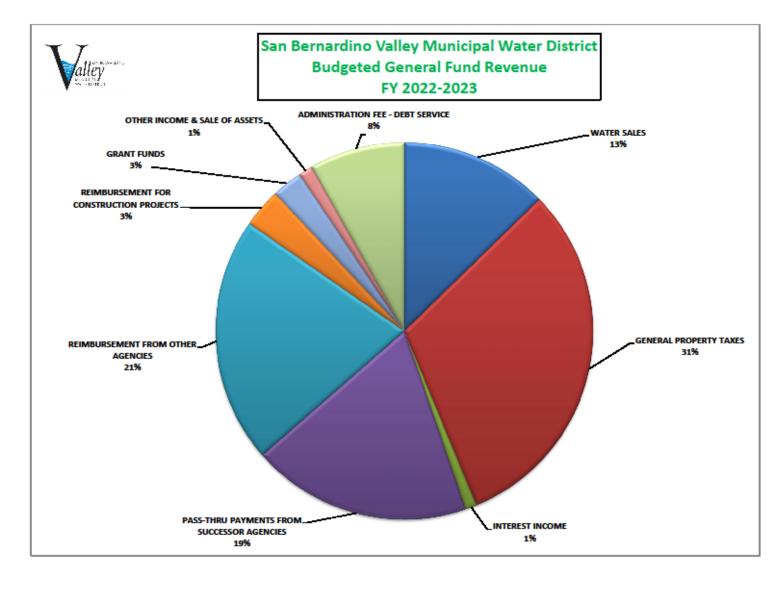


Discussion Items 3.1 - 3.5

Heather Dyer, MS, MBA - Chief Executive Officer/General Manager

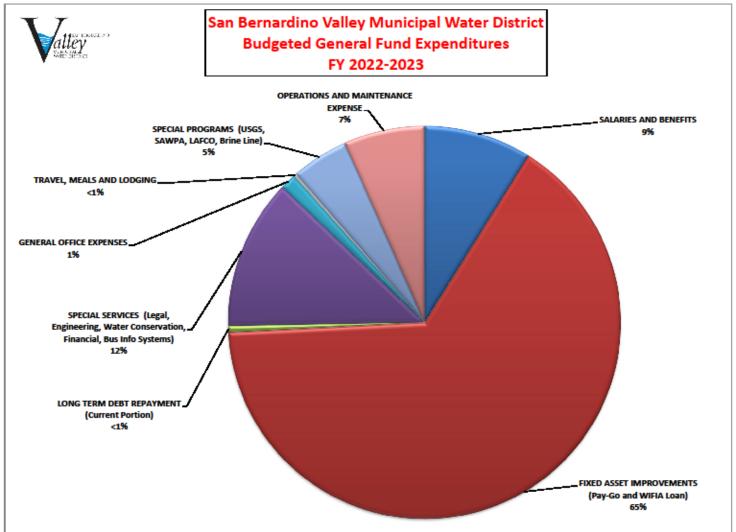
Discussion Item 3.1 (Pg. 13)

Consider Approval of the General Fund Budget for Fiscal Year 2022 - 2023



- On June 14, 2022, the Valley Board convened for a budget workshop. The Board reviewed the draft General Fund budget for the fiscal year ending June 30, 2023, in detail as prepared by staff.
- The budget incorporates revenues and expenses for infrastructure and construction projects, various consultant studies and normal operational district expenditures for FY 2022-2023.

- Staff recommends the adoption of the proposed budget:
- Revenues in the amount of \$38,226,250.
- Expenditures include \$34,965,365 from current year revenues;
 \$43,300,000 from long term cash reserves; and \$17,250,000 funded from an expected Water Infrastructure Finance and Innovation Act (WIFIA) loan.
- The estimated net income of \$3,260,885 in FY 22-23 will be held in the General Fund cash reserve for future capital infrastructure projects.



San Bernardino Valley Municipal Water District Job Position and Salary Range Table Effective Date: July 1, 2022					
- A 250 dags	 			 	
	11 11	Salary Ra	ange	#of FTE's	
	Salary	amount per Month		Authorized	#of FTE's
Job Position	Range	Low	High	Positions	Filled
Administrative Services Manager	30	11,973	16,334	1	1
Administrative Specialist	14	5,798	7,848	1	1
Assistant Chief Engineer	34A	14,710	20,104	1	-
Associate Engineer	24A	9.260	12.617	1	1
Business System Analyst	22	8.358	11.372	1	
CEO / General Manager	Flat	25,661	25,661	1	1
Chief Engineer - Deputy General Manager	39A	18.578	25.422	1	
Chief Financial Officer - Deputy General Manager	39A	18,578	25,422	1	1
Chief Information Officer	37	16.555	22.639	1	1
Chief Water Resources - Deputy General Manager	39A	18.578	25,422	1	-
Electrical and Mechanical Maintenance Technician	16	6.345	8.604	1	1
Electrical and Mechanical Maintenance Technician II	19A	7,403	10.069	1	-
Environmental Compliance and Permitting Program Manager	30	11,973	16,334	1	
Executive Director, Upper SAR Sustainable Resources Alliance	34A	14.710	20.104	1	
Geospatial Services Program Manager	30A	12.251	16,717	1	-
Human Resources / Risk Manager	30	11,973	16,334	1	1
Lead Electrical and Mechanical Maintenance Technician	23A	8.880	12.085	- '	-
Lead Water Systems Operator	21A	8.129	11.055	3	3
Manager of Water Resources	33	13.743	18,773	1	7
Preserve System Program Manager	30	11.973	16,334	<u> </u>	-
Project Manager II	27A	10.623	14,483	<u> </u>	
Senior Accountant	24	9.044	12.317	1	
Senior Administrative Assistant	12	5.377	7.301	<u> </u>	
Senior Project Manager	30A	12,251	16,717	<u> </u>	
Strategic Communications Manager	31A	12,787	17,456	<u> </u>	
Water Conservation Program Manager	30	11.973	16.334	1	
Water Operations Manager	31A	12.787	17,456	1	
Water Operations Manager Water Resources Senior Planner	30	11,973	16,334	1	
Water Resources Serior Flammer Water Systems Operator I	13A	5,734	7,768	2	
Water Systems Operator II	18A	7.121	9.671	2	
	IOM	7,121	8,071	_	
Total FTE Count				33	30
Effective Date: July 1, 2022				├	
Cost of Living Adjustment effective date: July 1, 2022 = 6%				├	
Presented and Adopted by the Board on June xx, 2022					

- The Wages, Benefit and Insurance Committee met on April 28, 2022, and recommended including a 6.0 % cost of living adjustment (COLA) to all full-time employees and applied to the District salary schedule which has been included in the budget.
- The Monthly Salary Schedule effective July 1 2022, which includes the COLA and a Table of Current District Job Positions and associated Salary Ranges are being presented for consideration of approval.

Staff Recommendation

Approve the following:

- ☐ General Fund budget for the fiscal year ending June 30, 2023
- ☐ District salary schedule effective July 1, 2022, for FY 2022-2023; and
- ☐ Job Position and Salary Range Table effective July 1, 2022, for FY 2022-2023.



June Hayes
Vice President



T. Milford Harrison Treasurer



Gil J. Botello
Director



Susan Longville
Director



Paul Kielhold

President

Discussion Item 3.2 (Pg. 39)

Consider Approval of Resolution 1156 Paying Employer Paid Member Contributions for Employees hired on or after July 1, 2011



Resolution 1156 formalizes the Board's policy of contributing a maximum of 16% of salary for 2nd Tier Employees as follows:

- Valley District pays up to 16% for Tier 2 Employees no change from last year
- Tier 2 Employee Contribution 1.48% (increase of .01% over last year)

EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC)

Board Motion & Roll Call Vote

Staff Recommendation

Approve Resolution 1156 Paying Employer Paid Member Contributions to California Public Employee Retirement System for Employees hired on or after July 1, 2011, for fiscal year 2022- 2023.



Paul Kielhold
President



June Hayes
Vice President



T. Milford Harrison Treasurer



Gil J. Botello
Director



Susan Longville
Director

Discussion Item 3.3 (Pg. 43)

Consider Adoption of Resolution 1157 Authorizing the Submittal of a Grant Application to the United States Bureau of Reclamation's WaterSMART Drought Response Program: Drought Resiliency Project (R23AS00005)



Resolution 1157 authorizes Valley District's grant application, and approves negotiations and execution, of a cooperative agreement with the United States Bureau of Reclamation for a WaterSMART Drought Response Program: Drought Resiliency Project for Fiscal Year 2023 for the Cactus Basin Connector Pipeline Project (Project)

- The estimated Project cost for Design, CEQA, Construction, Construction Management and Contingency is \$2,769,057.52.
- Valley District's share would be 50% of the total project cost, or \$1,384,528.76. The grant would cover the other 50%.



Board Motion & Roll Call Vote

Staff Recommendation

Adopt Resolution 1157 Authorizing Application for a Grant under the WaterSMART Drought Response Program: Drought Resiliency Project for FY 2023.



Paul Kielhold
President



June Hayes
Vice President



T. Milford Harrison Treasurer



Gil J. Botello
Director



Susan Longville
Director

Discussion Item 3.4 (Pg. 50)

Consider Authorizing CEO/General Manager to execute a Professional Services Agreement with Scheevel Engineering for Engineering Consulting and Project Management Services



Summary

Background:

- Small staff
- Relying on consultants to supplement staffing needs
- Need to supplement Engineering Dept. staff in FY 22-23

Scope:

- Provide Engineering/Design services for: Cactus Basins Connector, Central Feeder-EBX Intertie, Active Recharge Projects, etc.
- Support SARHCP: Feasibility and Planning for SAR Tributary Restoration

Scheevel Engineering:

- Unique expertise and qualifications
- Known and proven experience:
 - General design/engineering/operations on recharge basins
 - Feasibility/planning for facilities for habitat development

Staff Recommendation

Consider authorizing the CEO/General Manger to execute a Professional Services Agreement with Scheevel Engineering for Engineering Consulting and Project Management Services up to an estimated fee of \$250,000.



Board Motion & Roll Call Vote



Paul Kielhold
President



June Hayes
Vice President



T. Milford
Harrison
Treasurer



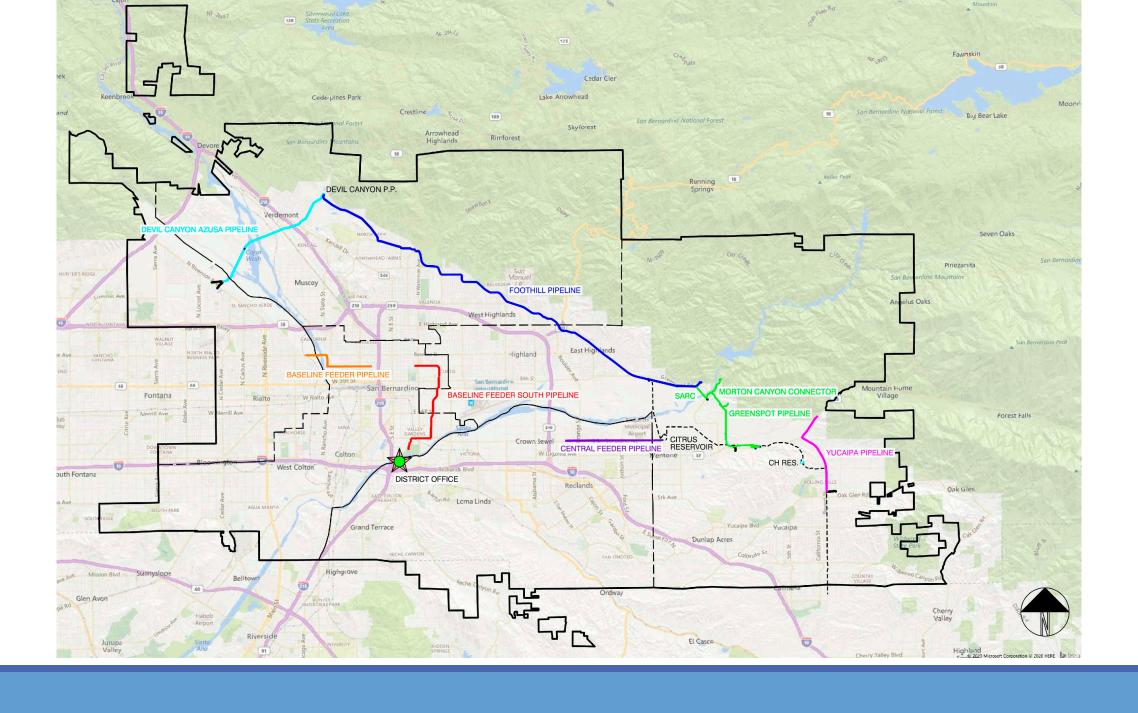
Gil J. Botello
Director



Susan Longville
Director

Discussion Item 3.5 (Pg. 66)

Consider Authorizing CEO/General Manager to Execute Contract with V&A Consulting for the 2022 Cathodic Testing Survey Program of District Pipelines





Board Motion & Roll Call Vote

Staff Recommendation

Authorize the CEO/General Manager to execute contract with V&A Consulting for the 2022 Cathodic Testing Survey Program (CTSP) of the District Pipelines at an estimated cost of \$63,272.



Paul Kielhold
President



June Hayes
Vice President



T. Milford Harrison Treasurer



Gil J. Botello
Director



Susan Longville
Director

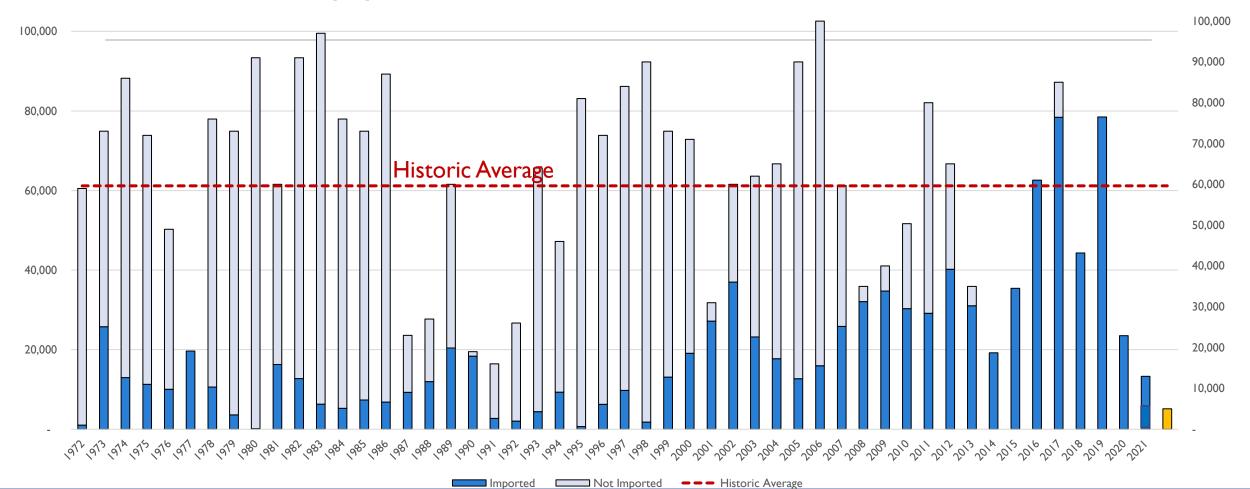


Reports Item 4.1 (Pg. 73)

State Water Project Report



Historic Supplemental Water from SWP





SWP Health and Safety Deliveries

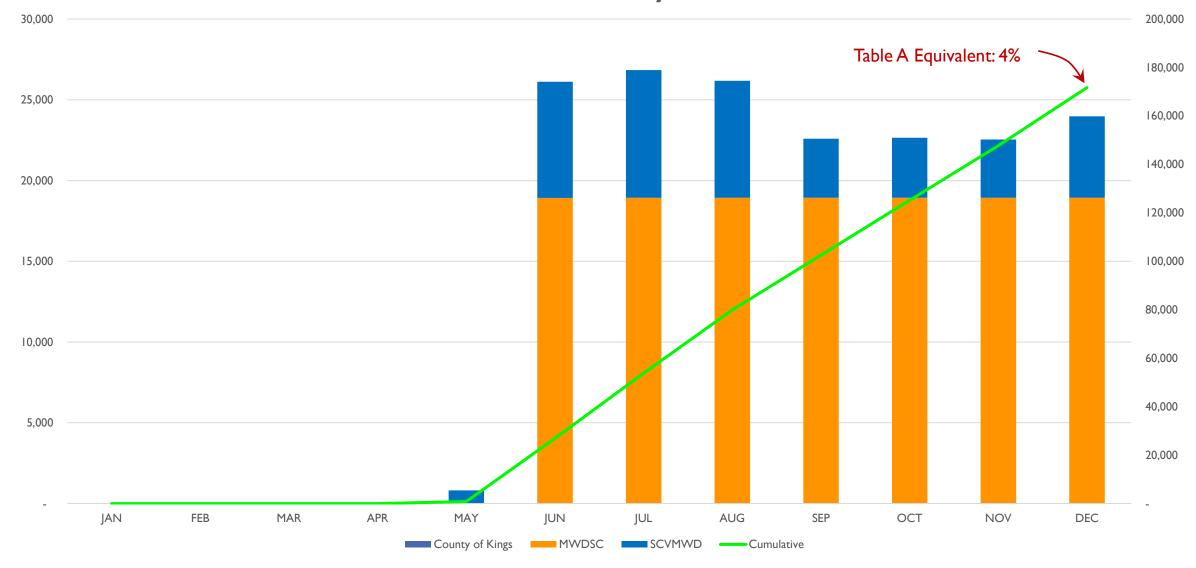
- Requirements for Health and Safety Deliveries:
 - (I) robust conservation measures with mandatory requirements
 - (2) reimburse the SWP during a future wet year
 - (3) diverse water supply portfolio to prevent health and safety deliveries in the future

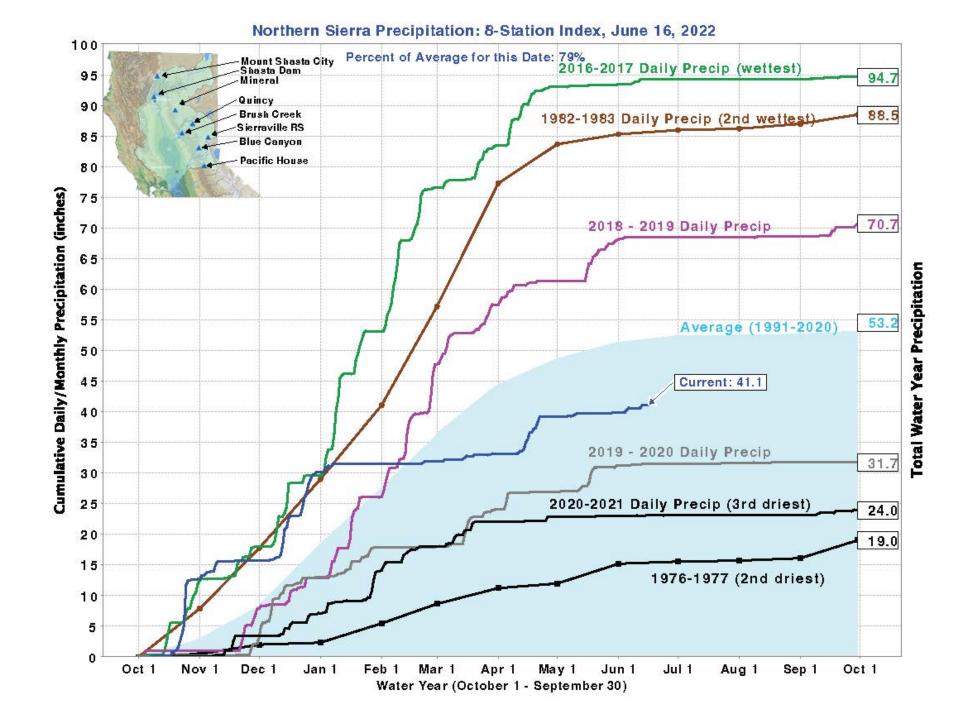
Water Shortage Emergency_

Impacted SWP Areas

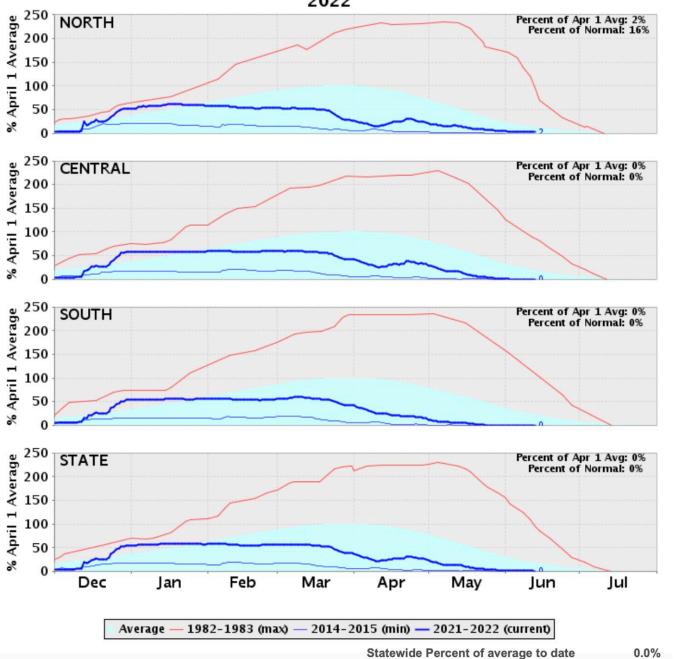


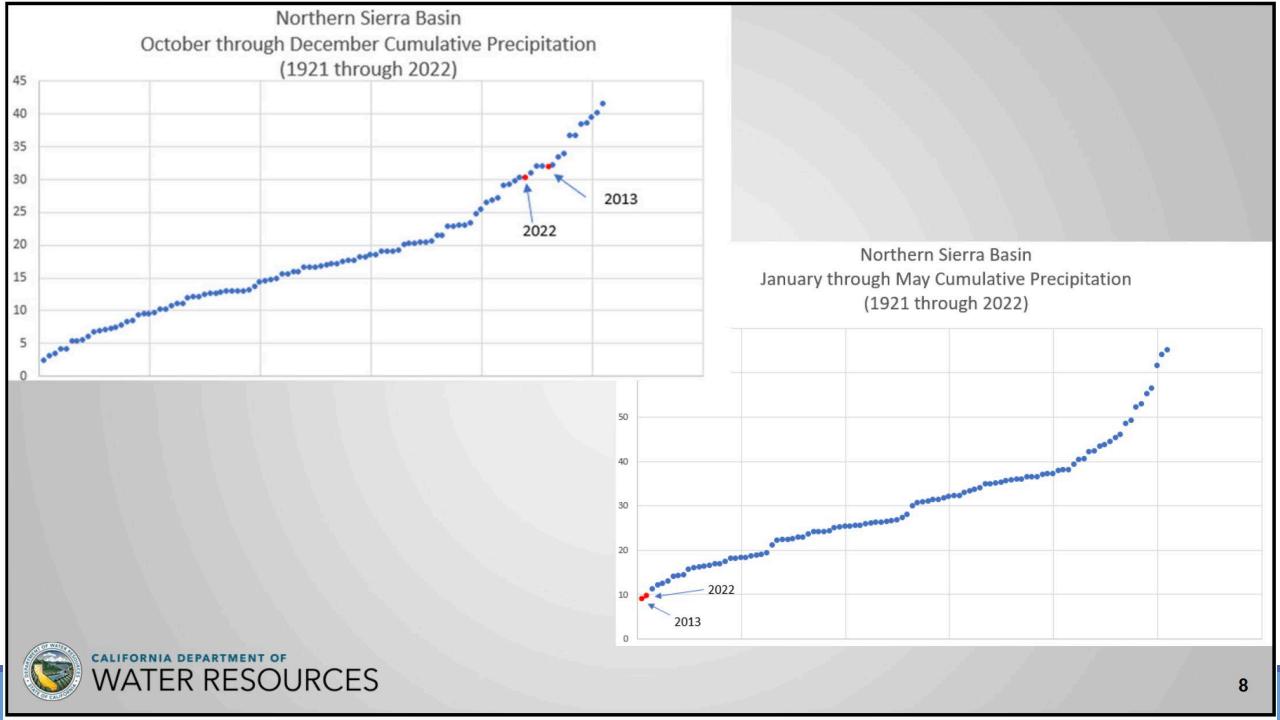
2022 Health & Safety Deliveries



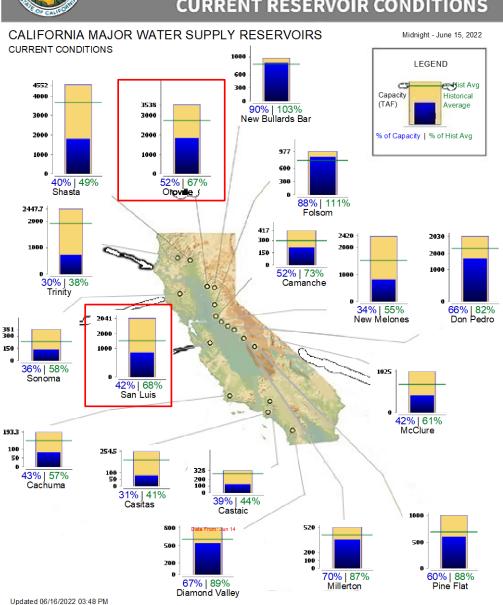


California Snow Water Content - Percent of April 1 Average For: 13-Jun-2022









DECISION PROCESS

for Water Supply, Conservation and Environmental Drought Actions



DROUGHT ACTION MAP



WATER SUPPLY PRIORITIES

when in a drought

Health & Safety
Salinity Control for Water Quality

Endangered Species

Conserve Storage

Additional Water Supply

DELTA EXPORTS

WINTER/SPRING

Capture storm flows

SUMMER

Health & Safety needs

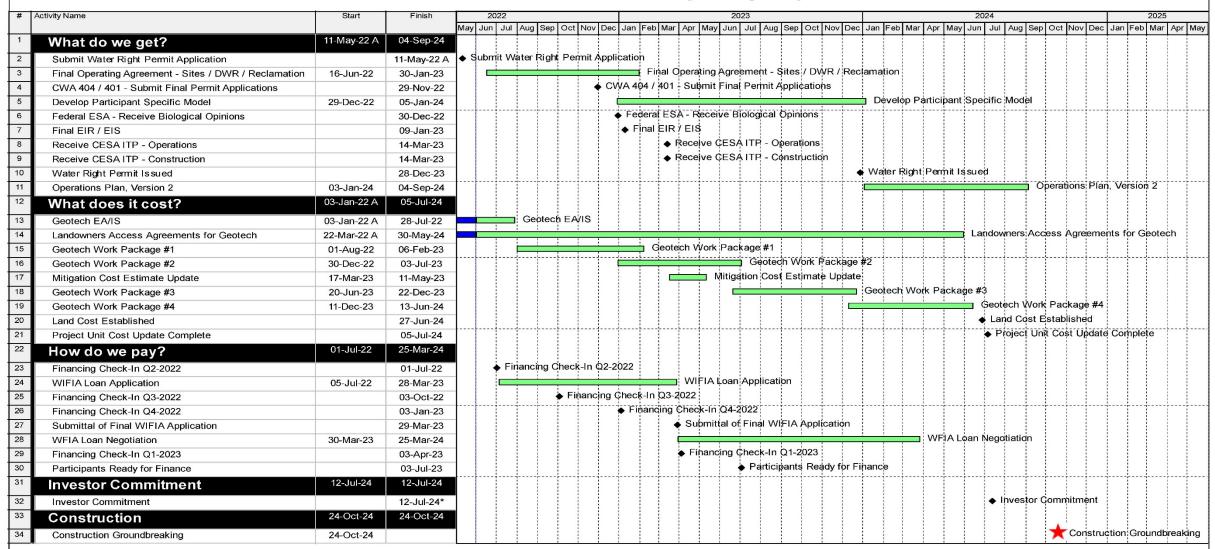
Table 5-4. Estimated Average and Dry-Period Deliveries of SWP Table A Water, Excluding Butte County and Yuba City (Existing Conditions, in TAF/year) and Percent of Maximum SWP Table A Amount, 4,133 TAF/year

	Long-term Average		Single Dry Year (1977) ¹⁰		Single Dry Year (2014) ¹¹		Dry Periods							
Report							2-Year Drought (1976- 1977)		4-Year Drought (1931- 1934)		6-Year Drought (1987- 1992)		6-Year Drought (1929- 1934)	
DCR 2019 (1922- 2003)	2,414	58%	288	7%	-	-	1,311	32%	1,228	30%	1,058	26%	1,158	28%
DCR 2021 draft (1922-2015)	2,309	56%	203	5%	198	5%	1,360	33%	910	22%	1,114	27%	1,046	25%



Sites Reservoir Project

Work Plan Progress Reporting





Reports Item 4.2 (Pg. 82)

Directors' Report of Activities and Travel Requests in accordance with Resolution 1100

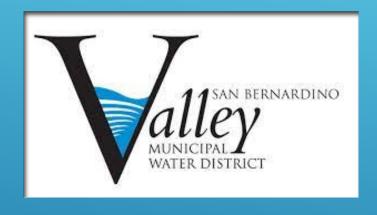


Reports Item 4.3

General Counsel Report



VARNER&BRANDT...



- > June 21, 2022
- > Presented by:
- ▶ Bradley Neufeld, Esq.
- ► <u>Bradley.Neufeld@varnerbrandt.com</u>
- ▶ (951) 274-7777

SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT – DISTRICT DIVISIONS AND COMMITTEES

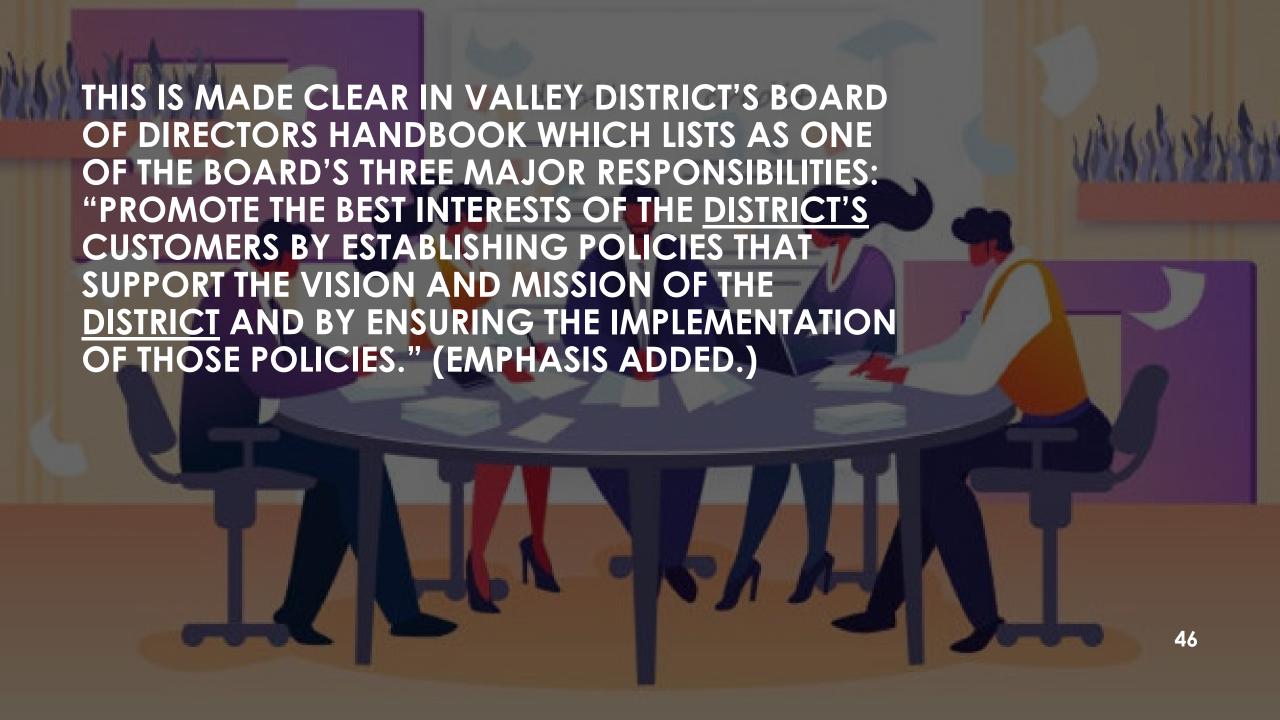
Disclaimer: The following information is not intended as legal advice. Additional facts or future developments may affect subjects contained herein. Seek the advice of an attorney before acting or relying upon any information in this presentation. ©2022 Varner & Brandt, LLP

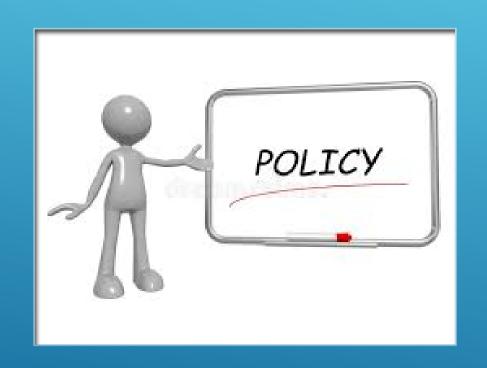


VALLEY DISTRICT DIRECTORS ARE ELECTED BY DIVISION, MEANING THE VOTERS OF EACH DIVISION ELECT THE DIRECTOR REPRESENTING THAT DIVISION. VOTERS IN OTHER DIVISIONS DO NOT HAVE A VOICE IN THE ELECTED REPRESENTATIVE OF A GIVEN DIVISION.

THIS DOES NOT MEAN, HOWEVER, THAT ALL DECISIONS AFFECTING THE VOTERS OF A DIVISION MUST REFLECT THE OPINION OF THE DIRECTOR REPRESENTING THAT DIVISION. **GOVERNANCE OF VALLEY DISTRICT IS THE AUTHORITY AND RESPONSIBILITY OF THE** BOARD AS A WHOLE, EXERCISING ITS POWERS THROUGH A MAJORITY OF THE BOARD. (CALIFORNIA WATER CODE S§ 71270 AND 71274.) DIRECTORS ACT AS MEMBERS OF A COLLECTIVE IN GOVERNING VALLEY DISTRICT.

AS STATED IN THE BOARD OF DIRECTOR'S HANDBOOK, "THE BOARD EXERCISES AUTHORITY ONLY COLLECTIVELY AS A BOARD, AND INDIVIDUAL BOARD MEMBERS SHALL NOT ACT ON THEIR OWN VOLITION." (HANDBOOK, P. 2.) WHILE THE INTERESTS OF HIS OR HER DIVISION SHOULD NECESSARILY INFORM EACH DIRECTOR IN GOVERNANCE MATTERS, THOSE INTERESTS ARE NOT EXCLUSIVE. THE DIRECTOR'S PERSONAL JUDGMENT AND THE BEST INTEREST OF VALLEY DISTRICT AS A WHOLE MUST ALSO INFORM ANY DECISIONS.





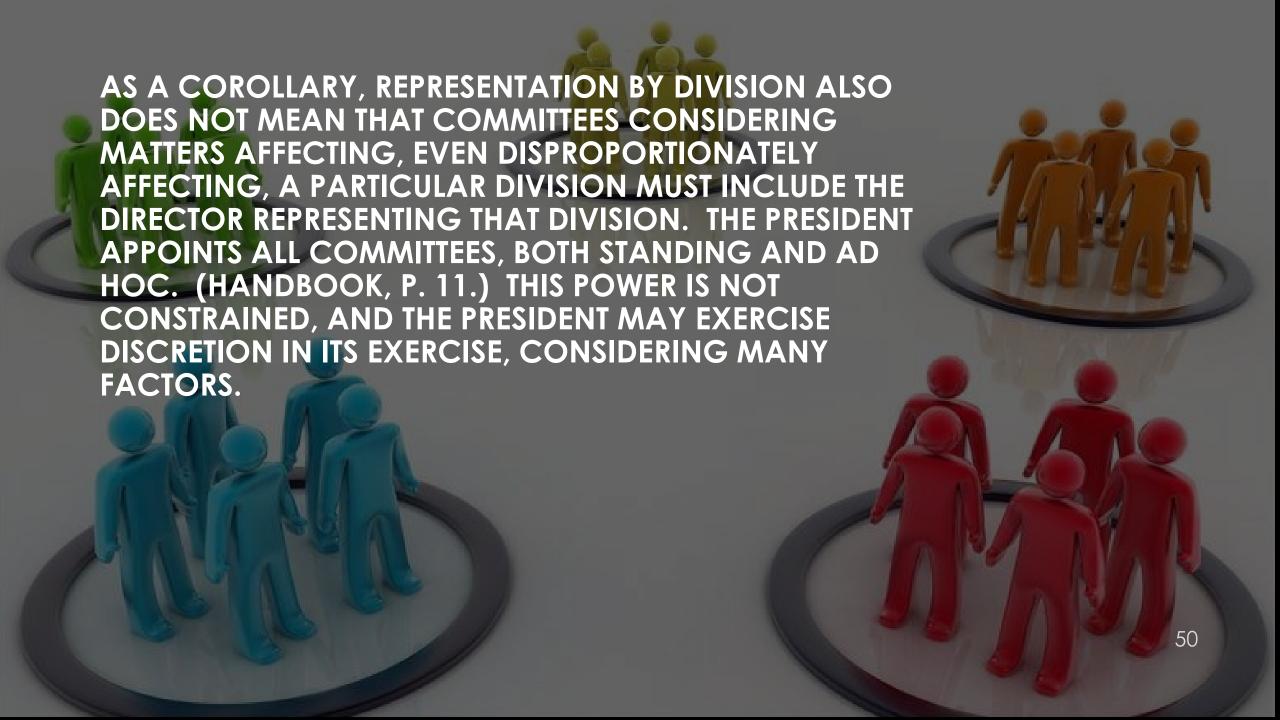
THE HANDBOOK GOES ON TO STATE
THAT IN ORDER TO FULFILL THOSE
RESPONSIBILITIES, THE BOARD SHALL
ADHERE TO THE FOLLOWING BASIC
POLICY GUIDELINES INCLUDING: "THAT
THE BOARD OF DIRECTORS PROVIDE
POLICY DIRECTION AND LEADERSHIP
FOR THE DISTRICT."

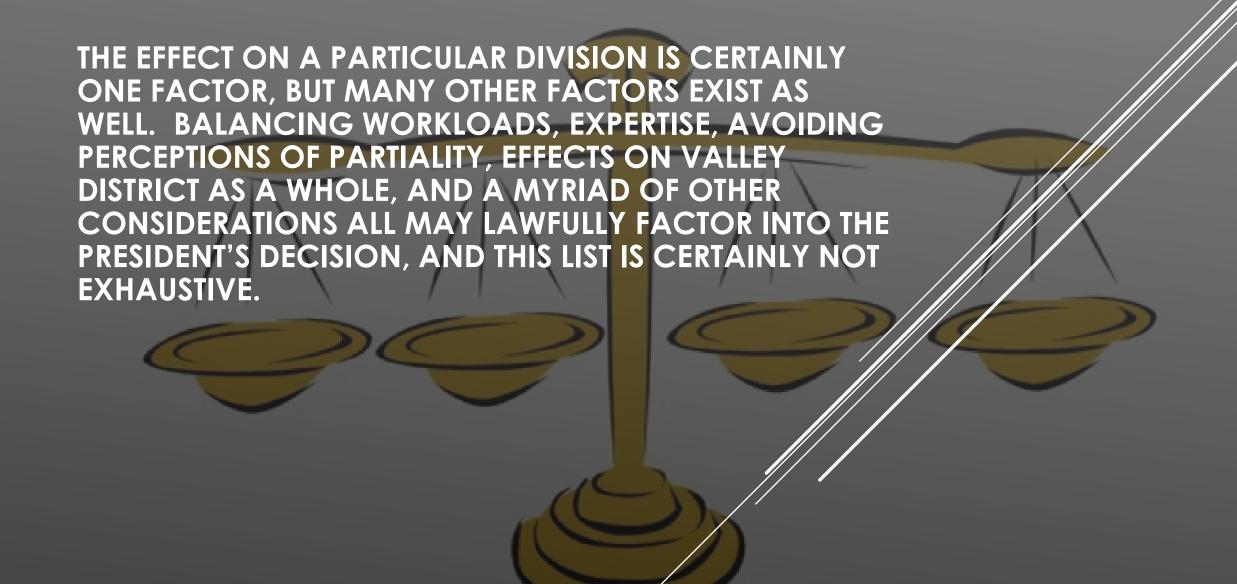


"ONCE AN AGENDA ITEM HAS BEEN VOTED ON, THE DISPOSITION IS CONSIDERED AS THE 'ACTION' OF THE BOARD OF DIRECTORS. INDIVIDUAL MEMBERS OF THE BOARD THAT DID NOT SUPPORT THE ACTION SHOULD NOT SEEK TO UNDERMINE THE SUCCESS OF THAT DECISION." (HANDBOOK, P. 13.)



"PERSONAL OPINIONS AND COMMENTS THAT MAY BE CONTRARY TO ADOPTED POLICY MAY BE EXPRESSED ONLY IF THE BOARD MEMBER CLARIFIES THAT THESE STATEMENTS DO NOT REFLECT THE OFFICIAL POSITION OF THE BOARD OR THE DISTRICT. TO BE CLEAR, ANY DIRECTOR MAY SPEAK ON ANY MATTER AS AN INDIVIDUAL AT ANY TIME." (HANDBOOK, P. 16.)





"THE PRESIDENT COORDINATES THE EFFORTS OF COMMITEES; INTEGRATES COMMITTEE WORK WITH THAT OF THE BOARD OF DIRECTORS AND DEFINES COMMITTEE RELATIONSHIPS." (HANDBOOK P. 11.)





- ➤ The Brown Act applies to meetings of all:
 - > Standing committees: a committee that has continuing jurisdiction over a particular topic
 - Advisory committees that include a majority of the body and are not standing committees
 - Advisory committees that are standing committees (regardless of the size and membership)
- Exception: The Brown Act does not apply to a subcommittee that is made up of less than a majority of the body, is an advisory committee, <u>and</u> is not a standing committee

COMMITTEES AND SUBCOMMITTEES

QUESTIONS?



Reports Item 4.4

SAWPA Meeting Report



June 21, 2022, Regular Meetings

SAWPA Commission

- Received the following informational report:
 - o Legislative Report
- Adopted Resolution No. 2022-9 establishing the Fiscal Year 2022-23 Inland Empire Brine Line Rates to be effective July 1, 2022.
- Adopted Resolution No. 2022-12, approving the Statement of Investment Policy and delegate authority to the Chief Financial Officer to invest or reinvest funds consistent with the Statement of Investment Policy.
- Adopted the Initial Study/Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Plan for Santa Ana River Watershed Weather Modification Pilot Project under CEQA.
- Authorized the General Manager to execute Task Order WSC373-01 with Water Systems Consulting, Inc. (WSC) for \$72,900 for the Roundtable of Regions Network Coordinator consulting role for Fiscal Year Ending 2023.
- Approved a 4% merit pool and a 5% COLA increase for FY 2022-23.

Special PA 24 Committee

- Authorized the General Manager to execute the following:
 - New Lateral Construction and Cost Share Agreement with San Bernardino Valley Municipal Water District (Valley) and Rialto Bioenergy Facility Inc. (RBF) and to proceed accordingly, and
 - 2. Amendment No. 1 to the Inland Empire Brine Line Lease Discharger Agreement with RBF.

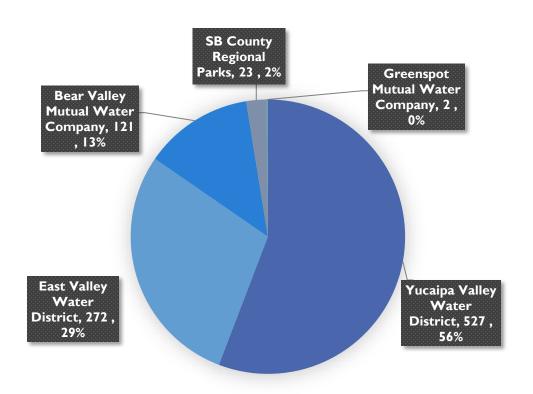


Reports Item 4.5 (Pg. 88)

Operations Report



Operations Report – May 2022



<u>Direct Delivery Turnouts</u>	Amount (in AF)
Yucaipa Valley Water District	527
East Valley Water District	272
Bear Valley Mutual Water Company	121
SB County Regional Parks	23
Greenspot Mutual Water Company	2
Storage	110
Total May 2022 Deliveries =	1,054



Reports Item 4.6 (Pg. 94)

Treasurer's Report



SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT TREASURER'S REPORT FOR THE MONTH OF MAY 2022

RECOMMENDATION:

APPROVE THE EXPENSES FOR THE MONTH OF MAY 2022

FOR THE FOLLOWING FUNDS:

STATE WATER CONTRACT FUND \$ 4,448,647.66

DEVIL CANYON / CASTAIC FUND \$ 113,552.00

GENERAL FUND \$ 1,572,120.05



Reports Item 4.7

CEO/General Manager Announcement - Operations Department Staffing



Operations Department Promotions:

- Tom Holcombe Retirement Effective July 5, 2022
- David McArthur Promoted to Water Operations Manager
- Eric Mills Promoted to Lead Water Systems Operator
- Grant Murrell Promoted to Water Systems Operator II



Future Business



Announcements Item 6.1

(Pg. 107

June 22, 2022, 8:30 a.m. – Upper SAR WIFA Technical Advisory Committee CANCELLED

July 4, 2022, 9:30 a.m. – District Closed for Independence Day

July 5, 2022, 9:30 a.m. – SAWPA Commission Meeting

July 5, 2022, 10:00 a.m. – SAWPA PA 24 Meeting

July 5, 2022, 2 p.m. – Regular Board Meeting by Teleconference

July 6, 2022, 8:30 a.m. – Upper SAR WIFA by Teleconference (Teleconference and/or in-person TBD)

July 7, 2022, 2 p.m. – Board of Directors Workshop – Resources (Teleconference and/or in-person TBD)

July 12, 2022, 2 p.m. – Board of Directors Workshop – Engineering (Teleconference and/or in-person TBD)

July 13, 2022, 8:30 a.m. – Upper SAR WIFA Technical Advisory Committee - (Teleconference and/or in-person TBD)

July 13, 2022, 1:30 p.m. – San Bernardino Valley Water Conservation District Board Meeting



Announcements Item 6.1

Pg. 107)

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July 14, 2022, 2 p.m. – Board Workshop – Policy (Teleconference and/or in-person TBD)
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July 18, 2022, 6 p.m. – ASBCSD dinner (Sterling Natural Resource Center)

July 19, 2022, 9:30 a.m. - SAWPA Commission Meeting

July 19, 2022, 2 p.m. – Regular Board Meeting by Teleconference

July 20, 2022, 8:30 a.m. – Upper SAR WIFA by Teleconference (Teleconference and/or in-person TBD)

July 21, 2022, 2 p.m. – Debt Service Budget Workshop (Teleconference and/or in-person TBD)

July 27, 2022, 8:30 a.m. – Upper SAR WIFA Technical Advisory Committee - (Teleconference and/or in-person TBD)



Closed Session



Adjournment