



The meeting teleconference will begin shortly

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Your microphone will be muted during the meeting to reduce background noise. Click on the microphone icon to unmute your microphone if needed.



NOTICE REGARDING (COVID-19)

Before we begin, the record will reflect that pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 19, 2020, this meeting will be conducted by teleconference only.

Please note that all actions taken by the Board during today's meeting will be conducted by a roll call vote.



Call to Order

Regular Meeting of the Board of Directors
Tuesday, August 4, 2020

Pledge of Allegiance



Roll Call



**T. Milford
Harrison**
President



**Paul
Kielhold**
Vice President



**Susan
Longville**
Treasurer



**June
Hayes**
Director



**Gil
Navarro**
Director



Public Comment

Any person may address the Board on matters within its jurisdiction.

** Please use the chat feature on the Zoom toolbar or digitally raise your hand to let the moderator know you would like to make a comment.*



Approval of Minutes (Pg. 3)

Regular Board Meeting – July 21, 2020

Board Motion & Roll Call Vote

Staff Recommendation

To approve the minutes of the July 21, 2020
Regular Meeting of the Board of Directors as
presented



**T. Milford
Harrison**
President



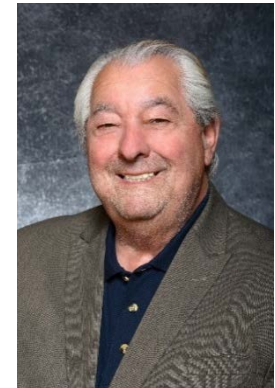
**Paul
Kielhold**
Vice President



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Treasurer



**June
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Director



**Gil
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Director



Discussion Item 3.1 (Pg. 9)

Heather Dyer, MS, MBA – Chief Executive Officer/General Manager

Consider Resolution in Honor of Lillian Hernandez

Staff Recommendation

The Board of Directors is asked approve the Resolution honoring Lillian Hernandez.

Background

- Ms. Lillian Hernandez started working for the District in 2005.
- She worked for Western Municipal Water District prior to that for four years.
- She will officially retire on August 13, 2020.
- At a Board Workshop last month, the Directors recommended the District issue a Resolution in Ms. Hernandez's honor.

Draft Resolution

- Staff has prepared the following draft Resolution
- It will be signed by all Board Members



Whereas, Ms. Lillian Hernandez retires from the San Bernardino Valley Municipal Water District (Valley District) on August 13, 2020; and

Whereas, Ms. Hernandez was employed by Valley District for 14 years and has served under four different general managers; and

Whereas, Ms. Hernandez has served as the board secretary interfacing with every elected Director at Valley District for 14 years and treated each Director with professionalism, respect, kindness, tact and an endless sense of humor; and

Whereas, prior to working for Valley District, Ms. Hernandez was employed by Western Municipal Water District for four years; and

Whereas, Ms. Hernandez is a notary public and has assisted Valley District in this capacity for many years; and



Whereas, Ms. Hernandez has provided invaluable service to the Board of Directors over the last 14 years, coordinating agendas, taking meeting minutes, coordinating meetings with the Valley District Board of Directors and surrounding agencies; and

Whereas, Ms. Hernandez, more recently, has served as assistant to the office of the General Manager, helping to manage District events and the General Managers office; and

Whereas, Ms. Hernandez helped the District transition through one of the most difficult times in the nation's history, the COVID-19 pandemic, by moving the District to online meetings, and coordinating meeting agendas and minutes in a new yet effective way; and

Whereas, Ms. Hernandez was recently promoted to a new position, officially becoming the Clerk of the Board and Assistant to the General Manager, to better represent her role in serving the District and the Board of Directors.

Be it resolved, that the Board of Directors and staff of the San Bernardino Valley Municipal Water District extend their sincere gratitude to Ms. Hernandez for her service and wish Ms. Hernandez the greatest success in her future endeavors.

Enacted this 4th day of August 2020.

Board Motion & Roll Call Vote

Staff Recommendation

The Board of Directors is asked approve the Resolution honoring Lillian Hernandez.



**T. Milford
Harrison**
President



**Paul
Kielhold**
Vice President



**Susan
Longville**
Treasurer



**June
Hayes**
Director



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Director



Discussion Item 3.2 (Pg. 13)

Heather Dyer, MS, MBA – Chief Executive Officer/General Manager
Cindy Saks, CPA – Chief Financial Officer/Deputy General Manager

Consider Adoption of Resolution No. 1106 Setting a Tax Levy and Review Draft State Water Contract and Devil Canyon Castaic Debt Service Fund Budgets for Fiscal Year 2020-2021

Staff Recommendation

Staff recommends the Board approve a Debt Service Fund tax rate of \$0.1425 per \$100 of valuation, budget, and Resolution 1106 for Fiscal Year 2020-2021.

- On July 22, 2020, the Valley District Board conducted a workshop to discuss the proposed Debt Service Fund Budget in detail.
- Annually the Board is required to set a property tax rate for the State Water Contract Debt Service Fund for the new fiscal year.
- The monies generated from the debt service property tax rate are restricted to pay for costs associated with the State Water Contract and Devil Canyon Castaic Contract.
- After considerable discussion and review of several scenarios of the District's financial model, staff was directed to prepare the budget based on a tax rate of \$0.1425 per \$100 of assessed valuation, which is the same tax rate as the prior year, and bring it to the full Board for consideration.

Board Motion & Roll Call Vote

Staff Recommendation

Staff recommends the Board approve a Debt Service Fund tax rate of \$0.1425 per \$100 of valuation, budget, and Resolution 1106 for Fiscal Year 2020-2021.



**T. Milford
Harrison**
President



**Paul
Kielhold**
Vice President



**Susan
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Treasurer



**June
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Director



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Director



Discussion Item 3.3 (Pg. 21)

Heather Dyer, MS, MBA – Chief Executive Officer/General Manager
Cindy Saks, CPA – Chief Financial Officer/Deputy General Manager

Consider Fiscal Year 2020-2021 State Water Project Audit
Contract with Ernst & Young, LLP

Staff Recommendation

Staff recommends the Board approve the contract with Ernst & Young to provide auditing services for the 2020-2021 year for an amount not to exceed \$44,275 and authorize the CEO / General Manager to sign the engagement letter.

- Each year the State Water Contractors Association (SWC) hires an auditing firm to perform various agreed upon auditing services of the Department of Water Resources (DWR).
- These services are advisory in nature and are not a formal audit of the DWR.
- The purpose of these auditing services is to ensure proper and efficient use of State Water Contractor funds by the DWR.
- For the 2020-2021 fiscal year, the cost to the District to perform these auditing services will range from \$36,039 if all agencies participate to \$44,275 if only 80% of the agencies participate. Historically more than 80% of agencies participate each year.
- The District's prior year costs for these auditing services were \$32,448.
- In past years, the audit has resulted in a number of corrections to the DWR accounting procedures and is seen by participating Contractors as a worthwhile investment.

Board Motion & Roll Call Vote

Staff Recommendation

Staff recommends the Board approve the contract with Ernst & Young to provide auditing services for the 2020-2021 year for an amount not to exceed \$44,275 and authorize the CEO / General Manager to sign the engagement letter.



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Vice President



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Director



Discussion Item 3.4 (Pg. 51)

Heather Dyer, MS, MBA – Chief Executive Officer/General Manager
Kristeen Farlow, MPA – External Affairs Manager

Presentation on Receipt of the 2020 CAPIO Epic Award

Staff Recommendation
Receive and file.

Background

- At the beginning of 2019, the District prepared a 2018 Annual Report
- This Report highlighted District accomplishments in 2018 and identified priorities for the future
- Working with our consultant, DeGrave PR, we submitted the Annual Report for consideration of the CAPIO Epic Awards.
- CAPIO = the California Association of Public Information Officials, of which I am a member



The Award

- Annual awards program, typically awarded at their annual conference
- Recognizes the most creative and effective efforts in the area of communication
- Annual Report entered in the category “Annual Report”
- Won out over Los Angeles County Sanitation District and Ventura County in our category



Board Motion & Roll Call Vote

Staff Recommendation
Receive and file.



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Reports Item 4.1

SAWPA Meeting Report

SAWPA MEETING SUMMARY

August 4, 2020, Regular Meeting | Project Agreement 23 Committee (Santa Ana River Conservation and Conjunctive Use Program – SARCCUP)

- Received the following informational reports:
 - Project Updates | SAWPA Member Agencies and SAWPA
 - Detailed Schedule | Woodard & Curran
 - Grant Payment Updates | SAWPA
 - Metropolitan Water District of Southern California (MWDSC) Agreements Update, including Operating Agreement and Cooperating Agreement | EMWD and SBVMWD

August 4, 2020, Regular Meeting | Project Agreement 24 Committee (Inland Empire Brine Line)

- Received the following informational reports:
 - Inland Empire Brine Line FY 19-20 Flow Summary | Carlos Quintero
 - Maintenance Access Structure PVC Liner Repairs | Carlos Quintero
- Took the following action:
 - Authorize the General Manager to award a contract for public works construction to the lowest, responsive, responsible bidder, Abhe & Svoboda, Inc, for the Euclid Avenue (Reach IV-A and IV-D) Maintenance Access Structure Rehabilitation Project, in an amount not to exceed \$481,000, and waive the minor irregularity.
 - Authorize the General Manager to award a contract for public works construction to the lowest, responsive, responsible bidder, Weka Inc., for the Lower Reach IV-B and CRC Lateral Utility Protection Project, in an amount not to exceed \$1,349,805, and waive the minor irregularities.
 - Authorize the General Manager to execute a General Services Agreement and Task Order No. TRC320- 01 in an amount not-to-exceed \$162,118 with TRC, to provide Construction Management and Inspection Services for the Inland Empire Brine Line Rehabilitation/Protection Projects.

Reports Item 4.2

Director's Primary Representative and Activity Report



**T. Milford
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President



**Paul
Kielhold**
Vice President



**Susan
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Treasurer



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Reports Item 4.3 (Pg. 72)

Board of Directors' Workshop – Resources, July 2, 2020



Reports Item 4.4 (Pg. 75)

Board of Directors' Workshop – Policy, July 9, 2020



Reports Item 4.5 (Pg. 79)

Board of Directors' Workshop – Engineering, July 14, 2020



Reports Item 4.6 (Pg. 83)

Debt Service Fund Budget Workshop, July 22, 2020

Announcements Item 5.1 (Pg. 84)

August 5, 2020 – Special Meeting of the Board of Directors, 6:00 p.m.

August 6, 2020 – Board of Directors’ Workshop – Resources, 2:00 p.m. by teleconference

August 10, 2020 – San Bernardino Regional Water Resources Authority, 4:30 p.m. by teleconference

August 11, 2020 – Board of Directors’ Workshop – Engineering, 2:00 p.m. by teleconference

August 13, 2020 – Board of Directors’ Workshop – Policy, 2:00 p.m. by teleconference

August 14, 2020 – San Bernardino County Water Conference (virtual)

August 18, 2020 – SAWPA Commission meeting, 9:30 a.m. by teleconference

August 18, 2020 – Regular Board Meeting, 2:00 p.m. by teleconference



CLOSED SESSION

Conference with Legal Counsel – Existing Litigation – Pursuant to Gov't Code §54956.9(d)(1): San Bernardino Valley Municipal Water District v. California Department of Water Resources (Fresno County Superior Court, No. 20CECG01556).



Adjournment
