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# Call to Order

Regular Meeting of the Board of Directors  
Tuesday, June 20, 2023



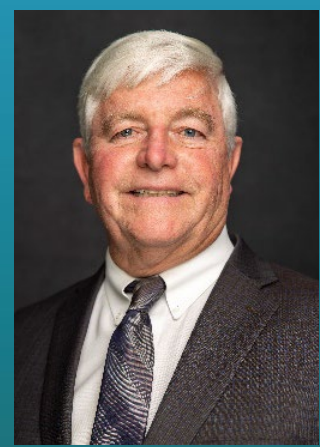
Pledge of Allegiance



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# Roll Call

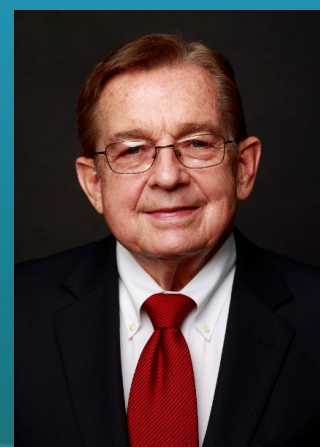
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**Paul Kielhold**  
President



**June Hayes**  
Vice President



**T. Milford  
Harrison**  
Treasurer



**Gil J. Botello**  
Director



**Susan Longville**  
Director



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# Public Comment

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items except as authorized by law. Each speaker is limited to a maximum of three (3) minutes.





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# Consent Calendar

All matters on the Consent Calendar may be approved by one motion. Any member of the Board of Directors may request an item be removed from the Consent Calendar for discussion or separate action.

# Consent Calendar 2.1 – 2.3

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2.1 Approve Minutes of the Board of Directors' Workshop - Wages, Benefits & Insurance - May 22, 2023 (pg. 4)

2.2 Approve Minutes of the Board of Directors' Workshop - Policy/Administration - June 1, 2023 (pg. 10)

2.3 Approve Minutes of the Regular Board of Directors' Meeting - June 6, 2023 (pg. 17)

# Board Motion & Roll Call Vote

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**Paul Kielhold**  
President



**June Hayes**  
Vice President



**T. Milford  
Harrison**  
Treasurer



**Gil J. Botello**  
Director



**Susan Longville**  
Director

## **Staff Recommendation:**

Approve Consent Calendar items 2.1 – 2.3.





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# Discussion Items 3.1 – 3.3

**Heather Dyer, MS, MBA** – Chief Executive Office/General Manager

# Discussion Item 3.1 (pg. 25)

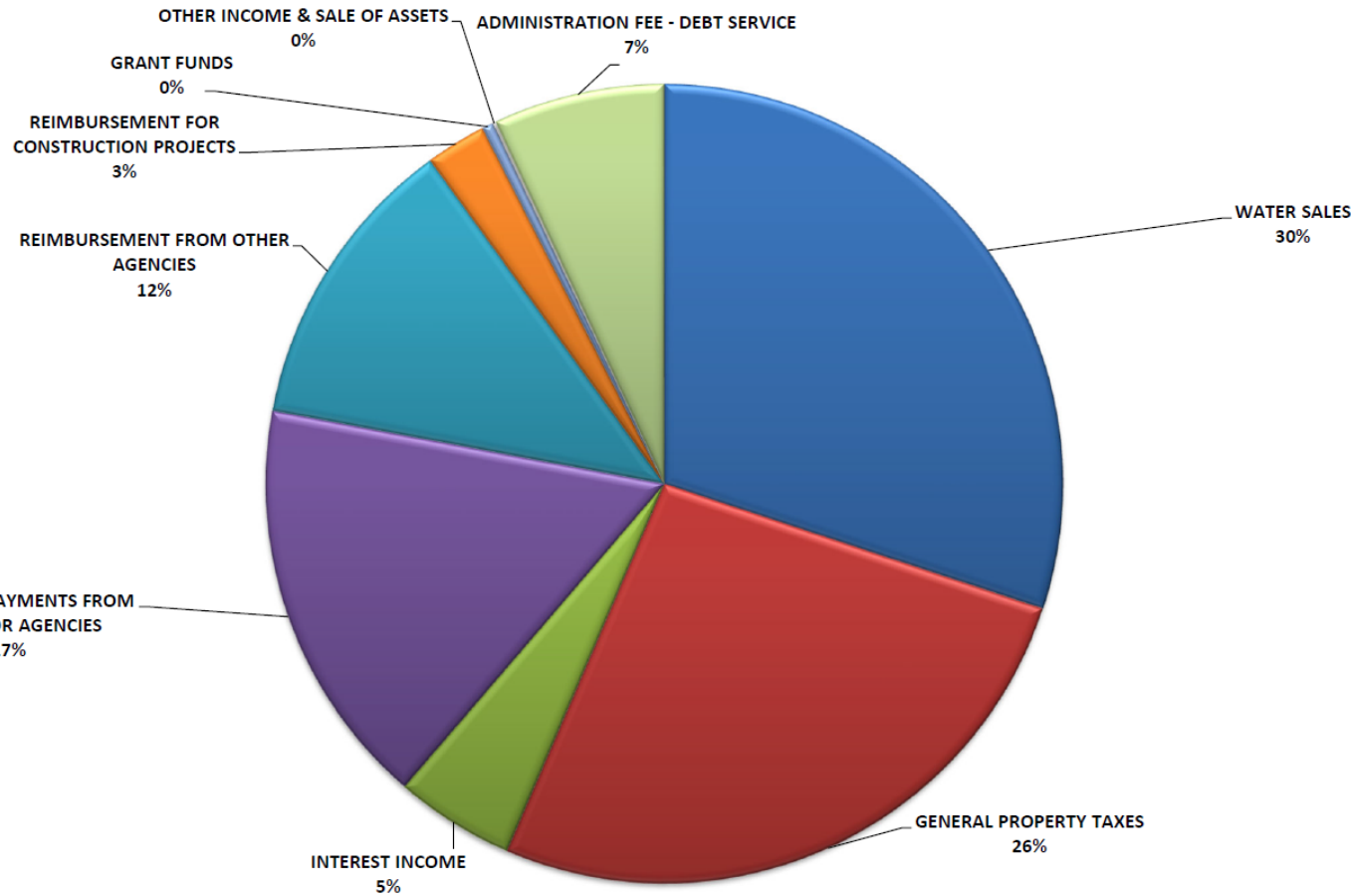
**Heather Dyer, MS, MBA** – Chief Executive Office/General Manager

**Cindy Saks, CPA** - CFO / Deputy General Manager

Consider Approval of the General Fund Budget for  
Fiscal Year 2023 - 2024

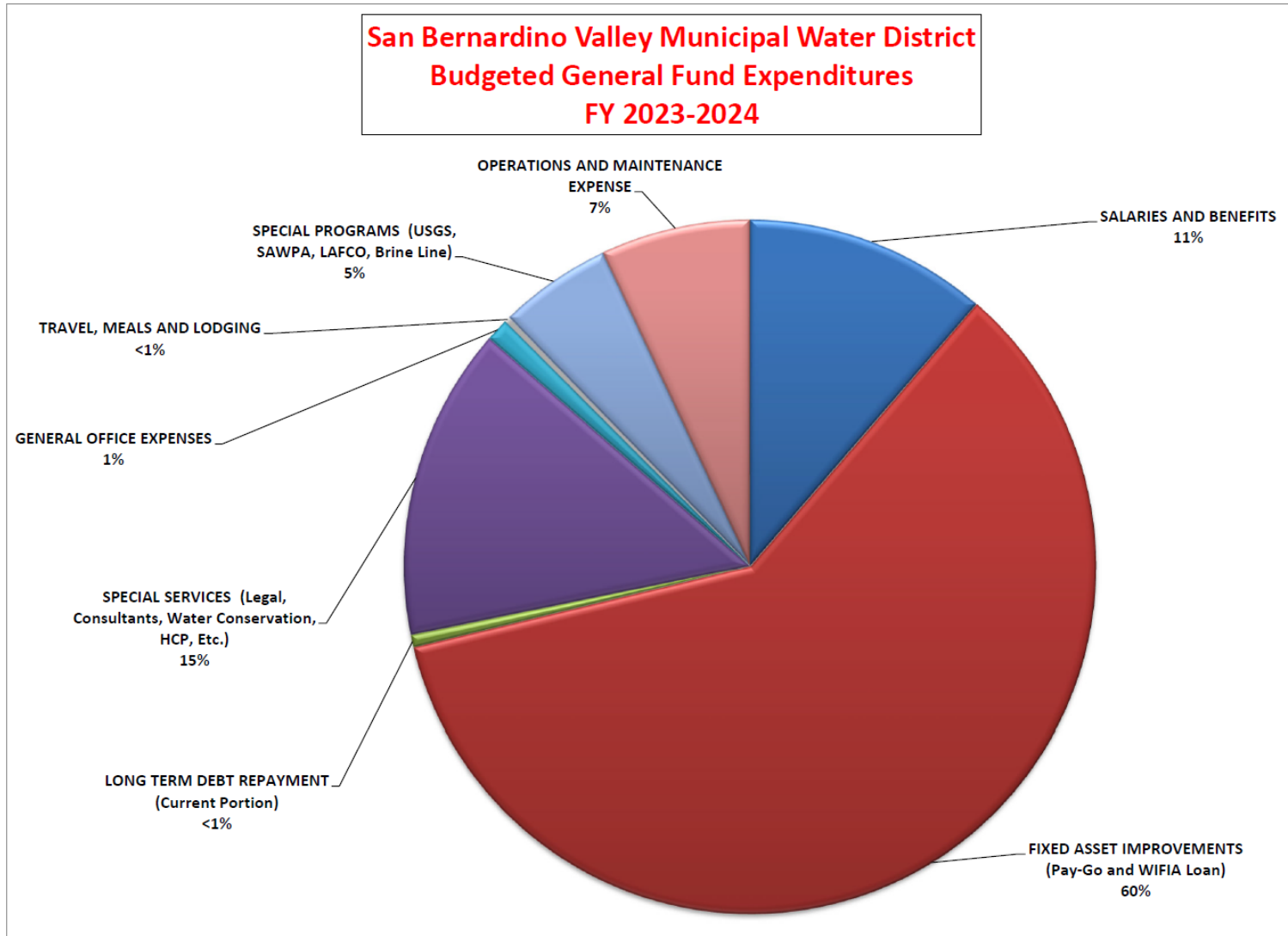


San Bernardino Valley Municipal Water District  
Budgeted General Fund Revenue  
FY 2023-2024



- June 15, 2023, the Board convened for a budget workshop and reviewed the draft General Fund budget for the fiscal year ending June 30, 2024, in detail as prepared by staff.
- The budget incorporates revenues and expenses for infrastructure and construction projects, various consultant studies and normal operational district expenditures for FY 2023-2024.

- Staff recommends the adoption of the proposed budget:
- Revenues: \$49,528,963
- Total Expenditures: \$87,065,084
  - \$35,965,084 from current year revenues;
  - \$17,500,000 from long term cash reserves;
  - \$33,600,000 funded from WIFIA loan / Short Term Notes





San Bernardino Valley Municipal Water District

Job Position and Salary Range Table

Effective Date: July 1, 2023

Job Position	Salary Range	Salary Range		# of FTE's	
		amount per Month		Authorized	# of FTE's
		Low	High	Positions	Filled
Administrative Specialist	14	6,260	8,474	1	1
Assistant Chief Engineer	34A	15,884	21,708	1	1
Assistant Engineer	21A	8,778	11,938	-	-
Associate Engineer	24A	9,999	13,624	1	1
Business System Analyst	22	9,025	12,280	1	1
Chief Executive Officer/General Manager	Flat	27,709	27,709	1	1
Chief Financial Officer/Deputy General Manager	39A	20,061	27,451	1	1
Chief Information Officer	37	17,876	24,446	1	1
Chief Operating Officer/Assistant General Manager	41A	22,136	30,294	1	1
Chief of Planning and Watershed Resilience	37	17,876	24,446	1	1
Chief of Staff/Clerk of the Board	30	12,928	17,637	1	1
Chief of Statewide Water Initiatives/Deputy General Manager	39A	20,061	27,451	1	1
Chief of Water Resources	37	17,876	24,446	1	1
Electrical and Mechanical Maintenance Technician I	16	6,851	9,290	-	-
Electrical and Mechanical Maintenance Technician II	19A	7,994	10,873	1	1
Engagement & Conservation Program Manager	30	12,928	17,637	1	1
Environmental Compliance and Permitting Program Manager	30	12,928	17,637	1	1
Executive Director, Upper SAR Sustainable Resources Alliance	34A	15,884	21,708	1	1
Geospatial Services Program Manager	30A	13,229	18,051	1	1
Human Resources / Risk Manager	30	12,928	17,637	1	1
Lead Electrical and Mechanical Maintenance Technician	23A	9,589	13,050	-	-
Lead Water Systems Operator	21A	8,778	11,938	3	3
Manager of Water Resources	33	14,840	20,271	1	1
Preserve System Program Manager	30	12,928	17,637	1	1
Principal Engineer	31A	13,808	18,850	-	-
Project Manager II	27A	11,471	15,638	1	1
Senior Accountant	24	9,766	13,300	1	1
Senior Administrative Assistant	12	5,806	7,883	1	1
Senior Engineer	28A	12,035	16,408	-	-
Senior Project Manager	30A	13,229	18,051	1	1
Strategic Communications Manager	31A	13,808	18,850	1	1
Water Operations Manager	31A	13,808	18,850	1	1
Water Resources Senior Planner	30	12,928	17,637	1	-
Water Systems Operator Trainee	9	4,987	6,830	-	-
Water Systems Operator I	13A	6,191	8,385	3	3
Water Systems Operator II	18A	7,689	10,443	2	2
Total FTE Count				35	34
Effective Date: July 1, 2023					
Cost of Living Adjustment effective date: July 1, 2023 = 1.2%					
Presented and Adopted by the Board on June XX, 2023					

- The Wages, Benefit and Insurance Committee met on May 28, 2023, and recommended including a 1.2 % cost of living adjustment (COLA) to all full-time employees and applied to the District salary schedule which has been included in the budget.

- The Monthly Salary Schedule effective July 1, 2023, which includes the COLA and a Table of Current District Job Positions and associated Salary Ranges are being presented for consideration of approval.



# Summary

- Total General Fund Revenues: \$49,528,963
- Total Expenditures: \$87,065,084
  - General Fund Expenses: \$35,965,084
  - Pay-Go Projects paid from cash reserves: \$17,500,000
  - Projects paid from WIFIA/Short term notes: \$33,600,000
  
- Net income: \$13,563,879
  - \$3,720,000 Rate Stabilization Fund per WIFIA Loan Proforma
  - \$9,843,879 for General Fund cash reserve for future projects

# Director Comments and Discussion

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**Paul Kielhold**  
President



**June Hayes**  
Vice President



**T. Milford  
Harrison**  
Treasurer



**Gil J. Botello**  
Director



**Susan Longville**  
Director

## **Staff Recommendation:**

Approve the following:

1) General Fund budget for the fiscal year ending June 30, 2024.

2) District salary schedule effective July 1, 2023, for FY 2023-2024; and  
Job Position and Salary Range Table effective July 1, 2023, for FY 2023-2024.

# Discussion Item 3.2 (pg. 51)

**Leo Ferrando, PE, MS** - Assistant Chief Engineer

**Wen Huang, PE, MS** - Chief Operating Officer/Assistant GM

Consider Authorizing the CEO/General Manager to execute a Consulting Services Agreement with G&G Environmental Compliance, Inc. for Inland Empire Brine Line Pretreatment Program Services



# Background

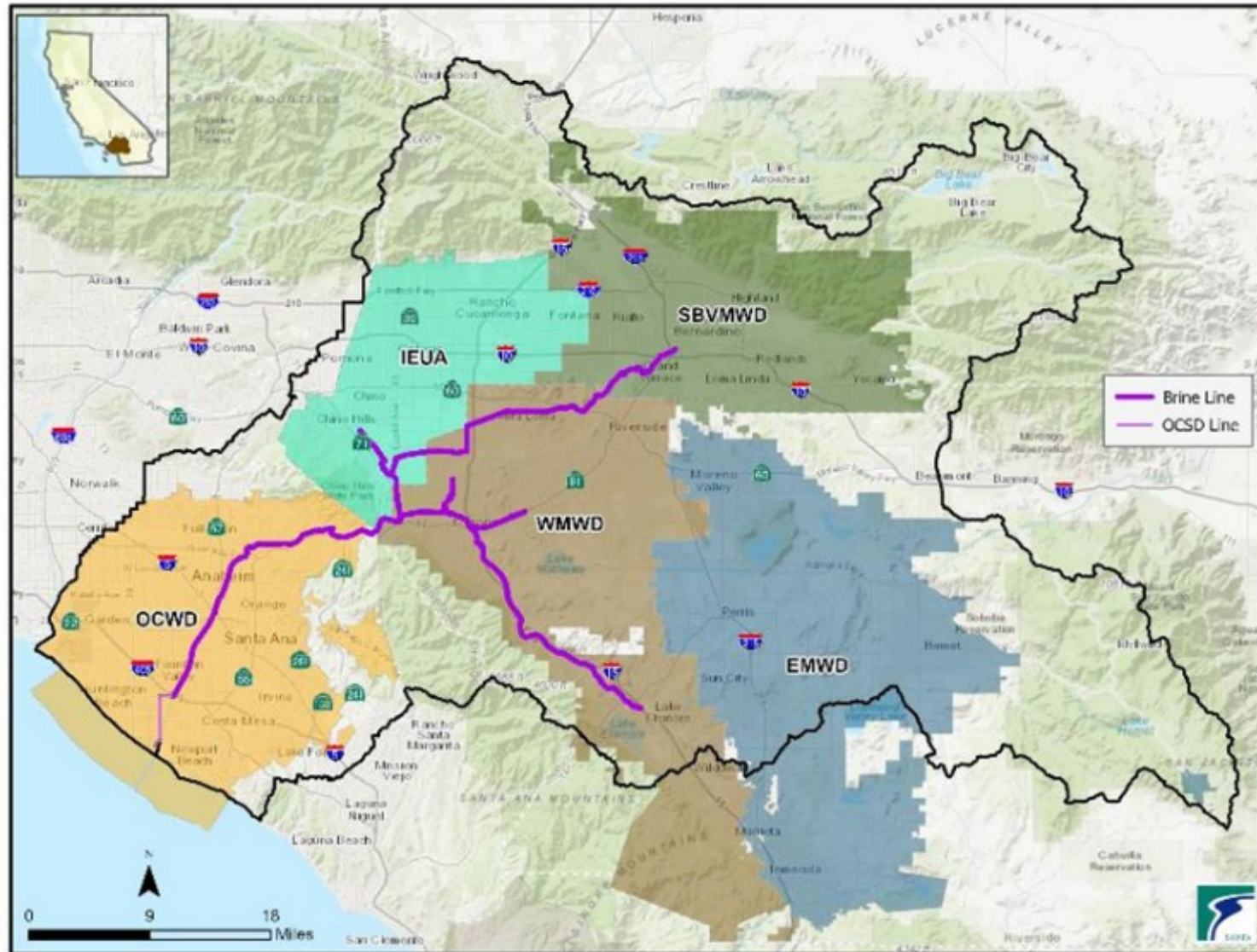
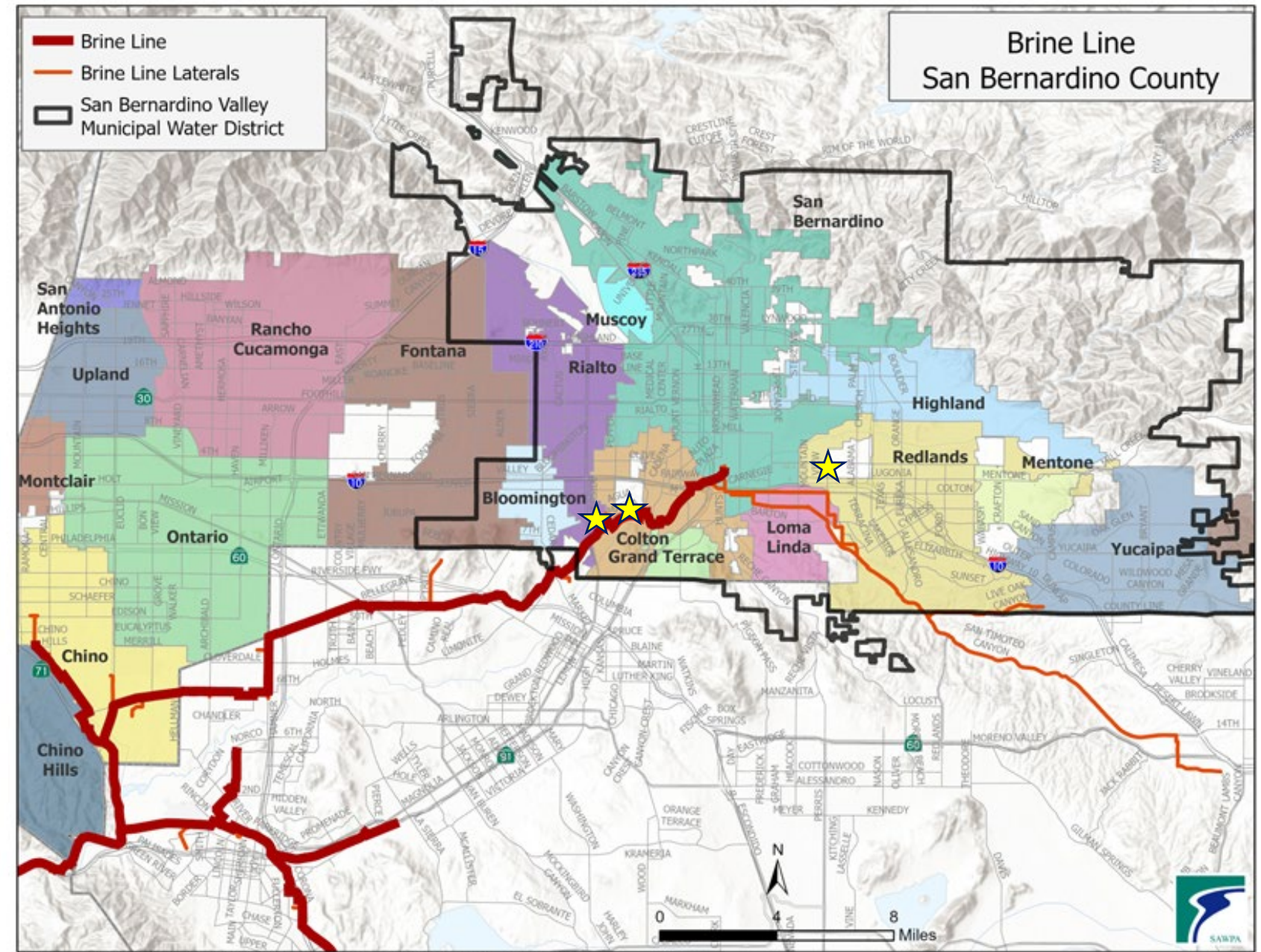


Figure 1: Map of the San Bernardino Valley showing water agency boundaries and infrastructure.



# Background





# Pretreatment Program

- **Contractual obligation to oversee connections and discharges.**
- **G&G Environmental - Experience with OCSD's requirements**
  - **Inspections,**
  - **Permitting,**
  - **Regulatory reporting,**
  - **Database management of compliance-related events,**
  - **Enforcement, and**
  - **Auditing Valley's Indirect Discharge**
- **Not-to-Exceed \$80,833**

# Director Comments and Discussion

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**Paul Kielhold**  
President



**June Hayes**  
Vice President



**T. Milford  
Harrison**  
Treasurer



**Gil J. Botello**  
Director



**Susan Longville**  
Director

## **Staff Recommendation:**

Staff recommends authorizing the CEO/General Manager to execute a Consulting Services Agreement with G&G Environmental Compliance, Inc. (G&G) for the Inland Empire Brine Line Pretreatment Program Services in a not-to-exceed amount of \$80,833.

# Discussion Item 3.3 (pg. 67)

**Wen Huang, PE, MS** - Chief Operating Officer/Assistant General Manager

**Greg Woodside, PG, CHg** - Chief of Planning and Watershed Resilience

Discussion With Basin Technical Advisory Committee Regarding Potential Surplus State Water Project Water

# Director Comments and Discussion

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**Paul Kielhold**  
President



**June Hayes**  
Vice President



**T. Milford  
Harrison**  
Treasurer



**Gil J. Botello**  
Director



**Susan Longville**  
Director

## **Staff Recommendation:**

Receive and file.





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# Reports 4.1 (pg. 69)

**State Water Project Report**





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# Reports 4.2 (pg. 90)

**Directors' Report of Activities and Travel  
Requests in accordance with Resolution 1100**



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# Reports 4.3

General Counsel Report



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# Reports 4.4

SAWPA Meeting Report



## SAWPA MEETING SUMMARY

### June 20, 2023 Meetings

#### SAWPA Commission

- Adopted Resolution No. 2023-8, approving the Statement of Investment Policy and delegate authority to the Chief Financial Officer to invest or reinvest funds consistent with the Statement of Investment Policy.
- Authorized the General Manager to execute the following:
  - General Services Agreement with JPW Communications LLC; and
  - Task Order JPW392-02 with JPW Communications LLC for an amount not-to-exceed \$114,954 for two years (FYE 2024 and FYE 2025) for public relations support to the Emerging Constituents Program Task Force.
  - Phase 3 California Integrated Regional Water Management (IRWM) Roundtable of Regions Network Coordinator Cost Sharing Agreement thereby committing \$5,000 per year from the OWOW Fund (373 PA 18) to a consultant for FYE 2024, and
  - Task Order WSC373-02 with Water Systems Consulting, Inc. for \$72,900 for the Roundtable of Regions Network Coordinator consulting role for FYE 2024.
- Authorized the release of the Request for Proposals entitled “Santa Ana River Surface Water Quality Monitoring Services”.
- Deferred the approval of the Updated and Revised Personnel Handbook to a future meeting.
- Received the following Informational Report:
  - Legislative Report

#### Special PA 24 Committee

- Authorized the General Manager to issue a General Services Agreement and Task Order PAT240-01 to Patriot Environmental Services in the amount of \$121,760 for Line Draining and Emergency Response Services.



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# Reports 4.5 (pg. 96)

**Water Delivery Report**



# Water Delivery Report for May 2023

May 2023

	May	Year to Date
<b>State Water Project</b>	<b>3,676</b>	<b>8,997</b>
<b>Groundwater</b>		
<b>Baseline Feeder Wells</b>	<b>267</b>	<b>1,317</b>
<b>San Bernardino Avenue Well</b>	<b>0</b>	<b>118</b>
<b>Santa Ana River Diversions</b>	<b>3,577</b>	<b>9,908</b>





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# Reports 4.6 (pg. 100)

**Treasurer's Report**

May 2023

**SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT  
TREASURER'S REPORT  
FOR THE MONTH OF MAY 2023**

RECOMMENDATION:  
APPROVE THE EXPENSES FOR THE MONTH OF MAY 2023  
FOR THE FOLLOWING FUNDS:

STATE WATER CONTRACT FUND	\$	3,354,827.00
DEVIL CANYON / CASTAIC FUND	\$	-
GENERAL FUND	\$	12,391,131.68





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# Future Business





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# Announcements 6.1 (pg.112)

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# Closed Session



7.1 Conference with Legal Counsel - Existing Litigation  
- (Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: In re BlueTriton Brands, Inc. (successor  
by name change to Nestle Waters North America, Inc.)  
on draft Cease and Desist Order, pending before State  
Water Resources Control Board Administrative Hearings  
Office



# Adjourn



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