



## **BOARD OF DIRECTORS WORKSHOP -**

### **POLICY/ADMINISTRATION**

**THURSDAY, MAY 4, 2023 – 2:00 P.M.**

#### **PUBLIC PARTICIPATION**

Public participation is welcome and encouraged. You may participate in the May 4, 2023, meeting of the San Bernardino Valley Municipal Water District online and by telephone as follows:

**Dial-in Info: (877) 853 5247 US Toll-free**  
**Meeting ID: 893 8624 1472**  
**PASSCODE: 3802020**

**<https://sbvmwd.zoom.us/j/89386241472>**

If you are unable to participate online or by telephone, you may also submit your comments and questions in writing for the District's consideration by sending them to [comments@sbvmwd.com](mailto:comments@sbvmwd.com) with the subject line "Public Comment Item #" (insert the agenda item number relevant to your comment) or "Public Comment Non-Agenda Item". Submit your written comments by 6:00 p.m. on Wednesday, May 3, 2023. All public comments will be provided to the Chair and may be read into the record or compiled as part of the record.

**IMPORTANT PRIVACY NOTE: Participation in the meeting via the Zoom app is strongly encouraged. Online participants MUST log in with a Zoom account. The Zoom app is a free download. Please keep in mind: (1) This is a public meeting; as such, the virtual meeting information is published on the World Wide Web and available to everyone. (2) Should you participate remotely via telephone, your telephone number will be your "identifier" during the meeting and available to all meeting participants; there is no way to protect your privacy if you elect to call in to the meeting.**



A REGIONAL WATER AGENCY  
SINCE 1954

**SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT**  
380 E. Vanderbilt Way, San Bernardino, CA 92408

**BOARD OF DIRECTORS' WORKSHOP - POLICY/ADMINISTRATION**

**AGENDA**

**2:00 PM Thursday, May 4, 2023**

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**CALL TO ORDER**

Chairperson: Director Botello

Vice-Chair: Director Kielhold

**1) INTRODUCTIONS**

**2) PUBLIC COMMENT**

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items except as authorized by law. Each speaker is limited to a maximum of three (3) minutes.

**3) DISCUSSION AND POSSIBLE ACTION ITEMS**

3.1 Headwaters Resilience Partnership Update(20 min) - Page 3

[Staff Memo - Headwaters Resiliency Partnership Update  
Risk and Asset Map](#)

3.2 Consider Purchase of an Enterprise Resource Planning System(20 min) - Page 7

[Staff Memo - Consider Purchase of an Enterprise Resource Planning System  
Caselle Software and Services Proposal](#)

3.3 Update on Events and Outreach Activities(20 min) - Page 18

[Staff Memo - Update on Events and Outreach Activities](#)

**4) FUTURE BUSINESS**

**5) ADJOURNMENT**

**PLEASE NOTE:**

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 380 E. Vanderbilt Way, San Bernardino, during normal business hours. Also, such documents are available on the District's website at [www.sbvmd.com](http://www.sbvmd.com) subject to staff's ability to post the documents before the meeting. The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact Melissa Zoba at (909) 387-9228 two working days prior to the meeting with any special requests for reasonable accommodation.

**DATE:** May 4, 2023  
**TO:** Board of Directors' - Policy/Administration  
**FROM:** Joanna Gibson, MS - Executive Director Upper Santa Ana River HCP  
**SUBJECT:** Headwaters Resiliency Partnership Update

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**Staff Recommendation**

Receive and file. Staff would like the Board to consider directing the CEO/General Manager and staff to continue developing the Headwaters Resiliency Partnership.

**Summary**

Staff has been working alongside several local and regional partners since late 2020 to develop a coalition of interested parties to proactively examine vulnerabilities and risks to assets within the headwaters of the Santa Ana River Watershed with the general goals to protect assets, investments and infrastructure in these areas by reducing the likelihood and severity of catastrophic wildfire and by restoring burned areas to be more resilient to future wildfire. The current partners include, the Inland Empire Resource Conservation District (IERCD), National Forest Foundation (NFF), California State University at San Bernardino (CSUSB), Southern California Mountains Foundation (SCMF), the Santa Ana Watershed Project Authority (SAWPA), Southern California Edison (SCE), CALFIRE, and the USDA Forest Service. All entities have been fully engaged in this effort and all have attended regularly scheduled meetings.

San Bernardino Valley's participation in the partnership is focused on protecting our local water supply infrastructure, potential hydropower facilities, as well as our habitat mitigation investments associated with the Upper Santa Ana River Habitat Conservation Plan. The partnership also aligns with San Bernardino Valley's efforts to develop and implement a Climate Adaptation and Resiliency Plan.

Climate change, past management, lack of funding, and many other factors have contributed to the designation of "High" threat of extreme wildfire across much of the San Bernardino Mountains and foothills (see Attachment 1). Over the last 20 years fires have increased in size and severity. In addition to direct effects on our facilities and infrastructure located in these foothills and forest

areas (ex. burning or melting), catastrophic fires can alter hydrology and affect water quality through increased sediment loads and mud flows, potentially leading to loss of facility operation, and therefore loss of water supply, and increased costs associated with maintenance and facility repairs.

The Headwaters Resiliency Partnership is focused on the development of strategies to avoid and minimize these negative outcomes by pooling resources and working strategically to identify, prioritize, implement, and monitor and adaptively manage projects that reduce catastrophic wildlife risk to protect and enhance watershed health into the future. The group is currently working towards finalizing a strategic plan, partnership charter, and executing an agreement to formalize the partnership. Staff is seeking Board support to continue working towards a this formal partnership agreement with the San Bernardino National Forest and other local stakeholders.

The San Bernardino National Forest Supervisor will be attending the workshop and giving a presentation on her Forest's, and the U.S. Forest Service's, current priorities, strategies, and planned continued participation in the Headwaters Resilience Partnership.

### **Background**

In late 2020 our CEO/General Manager described an initiative with a goal of a more resilient Santa Ana River Watershed headwaters region. The headwaters of the watershed lies in San Bernardino Mountains and Foothills where approximately 67% of our local water supply originates. The Headwaters Resilience Standing Committee was formed soon after to discuss ways to protect this significant component of our local water portfolio as well as protect investments in existing and planned water infrastructure projects, the Upper Santa Ana River Habitat Conservation Plan's Conservation Strategy, and climate resilience priorities and strategies.

Since this time staff has coordinated with partners that have a shared interest in proactive management of headwaters resources. Initial efforts have produced significant beneficial outcomes for all partners and has led to the groups' recognition that more can be accomplished together than separately. To further efforts the partnership is now focused on formalizing the partnership and developing framework documents to achieve shared goals and objectives and implement proactive forest management.

### **District Strategic Plan Application**

The goals and strategies being contemplated by the Headwaters Resiliency Partnership align with the San Bernardino Valley Strategic Plan Foundation and Goals and Objectives by working collaboratively towards a reliable, sustainable and climate resilient local water supply which originates on the San Bernardino National Forest. The Headwaters Resilience Partnership moves us towards our vision of a healthy watershed for future generations by supporting several key priorities including: resilient to climate change conditions, restorative of environmental health, integrated through holistic regional planning, and cost effective due to the partnership-based approach to protecting our forested headwaters.

### **Fiscal Impact**

There are currently no costs to the agency other than staff time to work on this initiative. If the Board supports continued participation in the Headwaters Resilience Partnership, funds to contribute towards the joint development of a Headwaters Resilience strategic planning document, partnership agreement and/or charter, communication plan, and other tasks may be requested during the FY 2023-2024 General Fund Budget to supplement existing and expected grant funding. The Headwaters Resiliency Partnership has identified the following grant funding and will be pursuing opportunities to access and leverage these funds, in addition to other funding opportunities like Conservation Finance with Blue Forest Conservation:




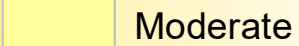




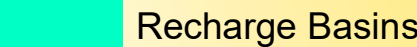


<b>Entity Providing Funding</b>	<b>Funding Type</b>	<b>Available/Anticipated Funding</b>
CA Natural Resources Agency	Regional Fire and Forestry Capacity (RFFC) Block Grant	Over \$7 million since 2019
CALFIRE	Forest Health and Fire Prevention Grants	Millions
CALFIRE	Block Grants	\$10 million
Wildlife Conservation Board	Various Grants	Millions
Federal	Priority Landscapes	\$10 million per year
National Forest Foundation	Investment	\$30 million


### **Attachments**

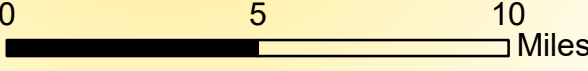
- 1) Risk and Asset Map

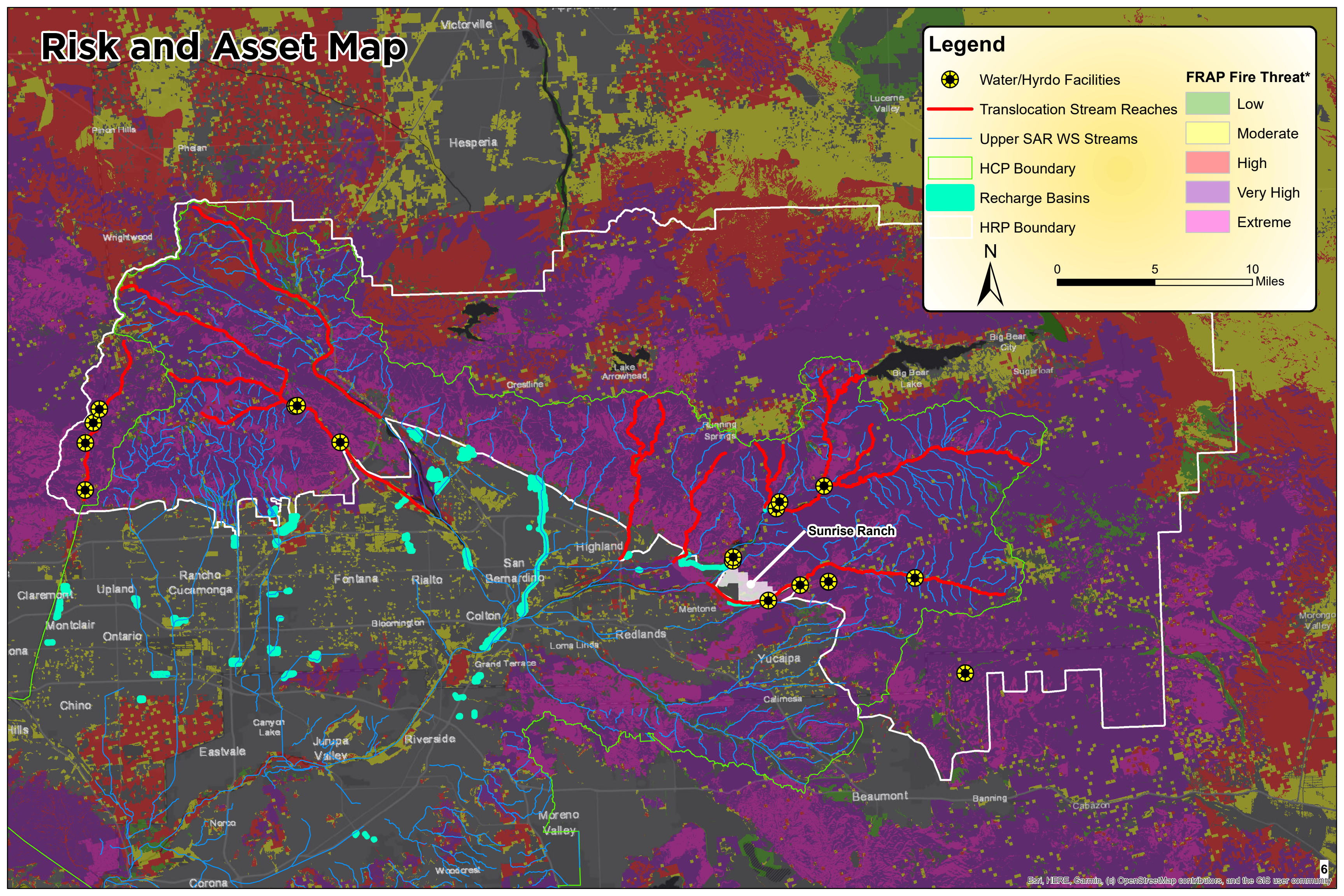
# Risk and Asset Map

## Legend

	Water/Hydro Facilities		FRAP Fire Threat*
	Translocation Stream Reaches		Low
	Upper SAR WS Streams		Moderate
	HCP Boundary		High
	Recharge Basins		Very High
	HRP Boundary		Extreme

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**DATE:** May 4, 2023

**TO:** Board of Directors' - Policy/Administration

**FROM:** Melissa Zoba, Chief Information Officer  
Cindy Saks, Chief Financial Officer/Deputy General Manager

**SUBJECT:** Consider Purchase of an Enterprise Resource Planning System

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**Staff Recommendation**

Staff recommends the Board authorize the CEO/General Manager to enter into an agreement for the purchase of an Enterprise Resource Planning (ERP) System; OR receive the information today and direct staff to place this item on the Consent Calendar for approval at the next regular Board of Directors meeting.

**Summary**

The Business Information Services department is tasked with assessing existing practices and processes to determine where the possibility to streamline various procedures could bring greater efficiency to the operations of the Agency. Modernizing business processes, automating workflows, and improving collaboration all contribute to improved business insight and better, more informed decision making. An Enterprise Resource Planning (ERP) system manages the business activities of an organization such as accounting, finance, procurement, project management, and payroll / human resources with the goal to integrate them into a central hub to build a comprehensive view of an organization's business processes. With a single, centralized data repository, an ERP promotes data integrity, transparency and visibility of essential information.

Staff evaluation of several ERP systems included research, system demonstrations, and outreach to existing customers on their experience with specific ERP systems and migration/conversion. Staff determined that Caselle Software offered the most comprehensive system of tools and most scalable solution for the needs of the Agency. The cost of the proposal is \$41,369 which includes setup, existing system conversion, licenses, and user training. Annual maintenance costs are \$3,006.



## **Background**

San Bernardino Valley currently uses separate applications for general ledger, procurement, human resources, timekeeping, payroll, and project management. Being able to integrate these applications into a single system would increase the use of important financial data by various departments within the organization.

An ERP system is designed to integrate business processes in a highly configurable environment. At the core of most systems is the accounting and finance processes. The initial goal for San Bernardino Valley's effort is to focus on the general ledger, accounts receivable, accounts payable, finance / budget, procurement, and project management activities. Other processes will be implemented in a phased approach, as needed.


Staff evaluated four (4) ERP systems including AccuFund, Caselle Software, MIP Fund Accounting, and Tyler Technologies. Following demonstrations of each platform, the top platforms were narrowed to Tyler Technologies and Caselle Software. Additional, more detailed discussion of scalability, project approach, and timeline were conducted to refine the need and scope of the project. Staff also reached out to similar organizations that were in the process of migration or had fully migrated to one of these ERP systems. Based on this evaluation, Caselle Software was selected as the preferred ERP system.

## **Fiscal Impact**

The total cost of the proposal is \$41,369 which includes setup, existing system conversion, licenses, and user training. Annual maintenance costs are \$3,006. Funds for this expenditure are included in the approved FY 2022-2023 General Fund Budget under line item 6580, Dues and Subscriptions.

## **Attachments**

- 1) Caselle Software & Services Proposal



*Caselle*® Hosted Software & Services Proposal

# **San Bernardino Valley Municipal Water District, CA**

**April 26, 2023**  
(Valid for 90 days)

From:

Wade Walker, Territory Manager  
pww@caselle.com

*Caselle*® Hosted Software & Services Proposal  
San Bernardino Valley Municipal Water District, CA  
April 26, 2023

**Proposal Summary**

License Type	Hosted
Total Training	\$14,150
Total Setup	20,450
Total Conversion	6,769
<b>Total Investment</b>	<b>\$41,369</b>

A deposit of 50% of the total proposal price is required with order. The remaining balance will be due upon completion of training.

Monthly Maintenance & Support cost will be \$3,006.

I have read and agree to all terms & conditions proposed herein. I understand if San Bernardino Valley Municipal Water District is unable to provide data to Caselle in the requested format, additional fees will apply.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Date



*Caselle®* Hosted Software & Services Proposal  
 San Bernardino Valley Municipal Water District, CA  
 April 26, 2023

**Proposal Detail**

<i>Caselle®</i> Application Software	License Type	Training	Setup	Conversion	Total
General Ledger	Hosted	\$2,250	\$700	\$304	\$3,254
Budgeting	Hosted	Included	-	-	-
Bank Reconciliation	Hosted	Included	-	3,000	3,000
miExcel GL	Hosted	Included	1,000	-	1,000
Payroll/Direct Deposit	Hosted	2,250	1,750	595	4,595
Electronic W2/1099	Hosted	Included	-	-	-
Timekeeping	Hosted	550	500	-	1,050
Human Resources	Hosted	550	-	-	550
Online Pay Stubs/W2's	Hosted	-	3,000	-	3,000
Accounts Payable	Hosted	550	500	1,400	2,450
AP Direct Pay	Hosted	Included	-	-	-
Purchases & Requisitions	Hosted	550	-	-	550
Accounts Receivable	Hosted	1,100	500	260	1,860
Cash Receipting	Hosted	550	500	-	1,050
Asset Management	Hosted	550	500	500	1,550
Project Accounting	Hosted	2,250	500	-	2,750
Caselle Document Management	Hosted	3,000	2,000	-	5,000
Zonal OCR	Hosted	-	-	-	-
Three (3) Concurrent User Licenses	Hosted	-	-	-	Included
<b>SCE JPA - Directory</b>					
General Ledger	Hosted	N/A	\$500	\$250	\$750
Accounts Payable	Hosted	N/A	500	30	530
Caselle Document Management - 1	Hosted	N/A	2,000	-	2,000
<b>HCP JPA - Directory</b>					
General Ledger	Hosted	N/A	\$500	\$250	\$750
Accounts Payable	Hosted	N/A	500	30	530
Caselle Document Management - 1	Hosted	N/A	2,000	-	2,000
<b>State Water Contract Fund - Directory</b>					
General Ledger	Hosted	N/A	\$500	\$100	\$600
Accounts Payable	Hosted	N/A	500	50	550
Caselle Document Management - 1 Limited User	Hosted	N/A	2,000	-	2,000
<b>Grand Total</b>	<b>Hosted</b>	<b>\$14,150</b>	<b>\$20,450</b>	<b>\$6,769</b>	<b>\$41,369</b>

*Caselle*® Hosted Software & Services Proposal  
San Bernardino Valley Municipal Water District, CA  
April 26, 2023

**Notes:**

1. The training will take place at Caselle.
2. Monthly credit card and electronic payment transaction fees are billed separately by Xpress Bill Pay.
3. Online Paystubs includes 35 employees paid bi-weekly and annual W2's. Software Assurance will be adjusted if the number of employees exceeds this estimate.
4. The subscription based Caselle Document Management includes: Full Text Search, Encryption, Drag and Drop, Role-Based Security, Versioning, Document Retention, Audit Trail, OCR (10,000 pages/month), three (3) Concurrent User Licenses, three (3) Advanced Workflow Licenses and the Caselle Integration.
5. History Conversion is available on a per bid basis. Additional fees may apply upon review of existing legacy data.

*Caselle*® Hosted Software & Services Proposal  
San Bernardino Valley Municipal Water District, CA  
April 26, 2023

## **Implementation Services**

Data conversion is an involved, sometimes complicated procedure that must be completed with a high level of accuracy and precision. To make this process run smoothly, Caselle requires your assistance in providing the required materials for preliminary data conversion, offering clarification as needed during the conversion process, and supplying updated materials for the final data conversion. ***Please read the following information carefully.***

### ***Gathering Preliminary Data***

Assemble the following information and send it to Caselle.

- Complete the **Information Worksheets** during each phase of the conversion.
- Provide **data to be converted**.
  - You may need to clarify the data, as needed, during the conversion process.
  - Caselle will not convert the prior period detail during data conversion unless optional history conversion is specified in the contract.
- Send **printed or PDF reports** to verify account balances at the time data is sent to Caselle for preliminary conversion and again for final data conversion.

### ***Submitting Conversion Data***

You will be provided a file layout for each application that will have data conversion. The file layout details the required and/or optional fields that Caselle will need to provide the conversion. The cost of conversion quoted in this proposal is based on your submission of the necessary data in the requested formats. If data cannot be supplied in this format, additional costs will be billed to get your existing data into the desired formats ready for conversion, and could delay any proposed timeline. We may also need file layouts or descriptions of tables and where all of the necessary information is located within your existing data to complete the conversion.

### ***Data Conversion Timeline***

**The timeline begins when the requested data and all required preliminary information has been received by Caselle.** The timeline to complete an accurate data conversion can range from 120 – 180 days. This is dependent upon the condition of the data and the client’s willingness to review the preliminary information for accuracy, including information requested in the discovery phase of the conversion.

### ***Scheduling Training***

**Important!** Training will only be scheduled after Caselle has completed the mock conversion and the customer has reviewed and approved the conversion.

After training is scheduled, a representative from the Implementation team will review the remaining steps to ensure a successful implementation, prior to going Live on Caselle.

*Caselle*® Hosted Software & Services Proposal  
San Bernardino Valley Municipal Water District, CA  
April 26, 2023

**Software Setup & Data Conversion**

This section contains the items, per directory, that will be setup and converted in each module. Since estimating the exact quantity may be difficult, we will adjust the calculated conversion cost if the actual number of items converted is greater than or less than 25% of the original estimate.

Data conversion requires that data be submitted in the required format. It is the responsibility of the customer to provide data to Caselle. Conversion services to retrieve or modify your data to the required formats are available at an additional cost. These services will be billed at Caselle’s current hourly rate and are not included in this proposal.

**General Ledger Setup**

- Set up the control table in the General Ledger and Account Masks with the appropriate segments for funds, departments, revenue sources, object codes, and other account classifications.
- Modify the existing chart of accounts to utilize the advanced reporting features available with Caselle, if needed.
- Format five standard financial statements:
  - Balance Sheet with Revenue/Expenditures compared to budget
  - Allocation Reconciliation
  - Income Statement (All Funds)
  - Balance Sheet (All Funds)
  - Fund Summary Income Statement

**Note:** Additional fees may be required to set up additional financial statements.

- Establish all necessary journals for interfaced subsystems to allow the subsystems to update transactions to the General Ledger.
- Create a custom Checklist to document your organization’s daily, monthly, and fiscal year-end steps; as well as budget procedures.

**Data Conversion**

- The current year-to-date trial balance and budget will be entered and balanced to your existing system. Caselle will provide supporting reports that document the balance sheet accounts, revenues, and expenditure balance for auditing purposes. A trial balance period will be established and all periods from that period forward will contain detail transaction information, if provided.

**152** accounts are included

**Bank Reconciliation  
Data Conversion**

- Bank reconciliation for the desired cash accounts with outstanding deposits and checks will be established. A bank reconciliation will be completed and balanced to cash for the appropriate beginning period.

**6** bank accounts are included



*Caselle*® Hosted Software & Services Proposal  
San Bernardino Valley Municipal Water District, CA  
April 26, 2023

**Payroll/Direct Deposit Setup**

- Set up necessary pay codes for gross pay, deductions, taxes, and benefits.
- Set up check formats for the Employee Payroll Check and Vendor Remittance for applicable deductions.
- Create a custom Checklist to document all necessary payroll procedures for pay periods and year-end.
- Set up default reports for all necessary payroll reporting, including:
  - Transmittals
  - Standard State/Federal Reporting
- Set up header and batch information with the appropriate ACH/NACHA file information.
- Set up bank file with all necessary employee bank routing information.
- Format one direct deposit voucher and one transmittal voucher.
- Additional form set up, such as timesheets will be billed at the rate of \$100 per form. Forms that have multiple pages will be billed \$100 for each additional page included in the form.

**Data Conversion**

- Each employee's information will be converted. This information includes the employee name, address, Social Security number, exemptions, and worker's compensation status.
- Each employee's wage distribution for salary and benefits will be established.
- Employee pay codes for all wages, deductions, taxes, benefits, and reimbursements will be converted.
- Payroll YTD information will be entered and reviewed to ensure W-2 information is accurate at year-end.
- Payroll processing to verify data conversion is accurate will be completed.
- Payroll YTD totals, leave time, hours, and benefits will be balanced to the existing system if supporting reports are provided.
- Caselle will provide reports of the converted data for auditing purposes.
- Each employee file will be set up with the employee's bank routing account information for full ACH compatibility. A pre-notification test file will be generated and verified to ensure accuracy.

**35** employees are included

**Timekeeping Setup**

- Establish activity codes and appropriate payroll overrides.
- Set up and define task codes, including descriptions and General Ledger override accounts, if necessary.
- Set up employee defaults for tasks, activities, and shifts.
- Set up applicable FLSA shifts.



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San Bernardino Valley Municipal Water District, CA  
April 26, 2023

**Accounts Payable Setup**

- Establish vendor defaults.
- Format one check form with requested stub detail.
- Create a Checklist to document Accounts Payable procedures, including the printing of 1099's.

**Data Conversion**

- Each vendor's information will be converted. This information includes the vendor name, street address, mailing address, remittance addresses, city, state, zip code, and 1099 status.
  - Exception: 1099 balances can be established, if provided.

**700** vendors are included

**AP Direct Pay Setup**

- Set up header and batch information with the appropriate ACH/NACHA file information.
- Set up vendors with necessary routing and account numbers.
- Format one direct pay voucher.

**Purchases & Requisitions Setup**

- Format one purchase order form.
- Create a Checklist to document Purchase Order procedures.
- Additional custom purchase order form set up will be billed at the rate of \$100 per form. Forms that have multiple pages will be billed \$100 for each additional page included in the form.

**Accounts Receivable Setup**

- Set up the appropriate billing categories and penalty rates.
- Format standard reports for reporting and balancing of customer accounts.
- Format one of each of the following: statements, invoices, and delinquent notices.
- Create a Checklist to document Accounts Receivable procedures.
- Additional form layouts for statements, invoices, and delinquent notices will be billed at the rate of \$100 per form. Forms that have multiple pages will be billed \$100 for each additional page included in the form.

**Data Conversion**

- Each customer's account information will be converted. This information includes the customer's name, street address, mailing address, bill to information, city, state, and zip code.
- Customer balances will be converted.

**130** accounts are included

**Cash Receipting Setup**

- Set up the General Ledger accounts for bank deposits and standard receipting revenue.
- Set up category and distribution codes.
- Set up payment types, for example, check, cash, and credit card, and associated reports for balancing.
- Create default reports to assist in daily operation.
- Create a Checklist to document procedures for daily cash receipting transactions, updates, and posting of receipts.



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San Bernardino Valley Municipal Water District, CA  
April 26, 2023

**Asset Management Setup**

- Establish the default depreciation frequency and method, with the asset number format.
- Set up departments, classifications, and asset types.
- Create a Checklist to document procedures, including the asset creation and General Ledger updates.

**Data Conversion**

- Asset number, description, department, classification, and type will be converted. The depreciation start date, life, and method of depreciation will be converted for each asset, if provided.
- Accumulated depreciation can be converted to ensure an accurate beginning balance.

**Project Accounting Setup**

- Set up organization settings and all system defaults.
- Determine job number mask with segments and values for all projects.
- Determine and set up General Ledger accounts for WIP, depreciation, accumulated depreciation, and clearing accounts for labor and purchases.
- Interface all applicable Caselle applications.
- Set up the Crew Rate, Departments, and Jobs for creation, approval, and completion procedures.

**DATE:** May 4, 2023  
**TO:** Board of Directors' Workshop - Policy/Administration  
**FROM:** Melissa Zoba, Chief Information Officer  
**SUBJECT:** Update on Events and Outreach Activities

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**Staff Recommendation**

Receive and file.

**Summary**

Staff will provide an update on events including the SARER Phase 1B Groundbreaking, Community Trails Day, and other upcoming outreach activities.

**Background**

At the February 2, 2023 Board of Directors' Workshop - Policy/Administration, the Board approved several events and activities proposed by staff related to the launch of the new San Bernardino Valley logo and brand. These events included an employee luncheon, an industry stakeholder event, and various outreach activities that afforded the opportunity to reintroduce San Bernardino Valley to the general public and communicate what the rebrand means for the community. Additionally, San Bernardino Valley has been invited to sponsor or participate in events that support the communication and engagement initiatives identified in the Strategic Plan: Goals & Objectives.

Today's update will provide an overview of the events and activities that are planned for the next several months and provide details on the planning efforts of key events coming up in June.

**Fiscal Impact**

There is no fiscal impact associated with the recommended action.

**Attachments**

None