



**SPECIAL NOTICE REGARDING
CORONAVIRUS DISEASE 2019 (COVID-19)
AND PARTICIPATION IN PUBLIC MEETINGS**

On March 4, 2020, Governor Newsom declared a State of Emergency resulting from the threat of COVID-19. On September 16, 2021, Governor Newsom signed Assembly Bill No. 361 into law. Assembly Bill No. 361 amends Government Code section 54953(e) by adding provisions for remote teleconferencing participation in meetings by members of a legislative body, without the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions. The San Bernardino Valley Municipal Water District adopted a resolution determining, by majority vote, that, as a result of the declared State of Emergency, a meeting in person would present imminent risks to the health or safety of attendees. Accordingly, it has been determined that all Board and Workshop meetings of the San Bernardino Valley Municipal Water District will be held pursuant to the Brown Act and will be conducted via teleconference. There will be no public access to the meeting venue.

REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JULY 5, 2022 – 2:00 P.M.

PUBLIC PARTICIPATION

Public participation is welcome and encouraged. You may participate in the July 5, 2022, meeting of the San Bernardino Valley Municipal Water District online and by telephone as follows:

Dial-in Info: (877) 853 5247 US Toll-free

Meeting ID: 684 456 030

PASSCODE: 3802020

<https://sbvmwd.zoom.us/j/684456030>

If you are unable to participate online or by telephone, you may also submit your comments and questions in writing for the District's consideration by sending them to comments@sbvmwd.com with the subject line "Public Comment Item #" (insert the agenda item number relevant to your comment) or "Public Comment Non-Agenda Item". Submit your written comments by 6:00 p.m. on Monday, July 4, 2022. All public comments will be provided to the President and may be read into the record or compiled as part of the record.

IMPORTANT PRIVACY NOTE: Participation in the meeting via the Zoom app is strongly encouraged. Online participants MUST log in with a Zoom account. The Zoom app is a free download. Please keep in mind: (1) This is a public meeting; as such, the virtual meeting information is published on the World Wide Web and available to everyone. (2) Should you participate remotely via telephone, your telephone number will be your "identifier" during the meeting and available to all meeting participants; there is no way to protect your privacy if you elect to call in to the meeting.



SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT
380 E. Vanderbilt Way, San Bernardino, CA 92408

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

2:00 PM Tuesday, July 5, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

1) PUBLIC COMMENT

Any person may address the Board on matters within its jurisdiction.

2) APPROVAL OF MINUTES

2.1 June 21, 2022, Meeting(Page 3)
[BOD Minutes 062122](#)

3) DISCUSSION AND POSSIBLE ACTION ITEMS

3.1 Discuss and Vote for a Candidate for the California Special Districts Association Southern Network Seat B (Page 15)
[Staff Memo - Discuss and Vote for a Candidate for the California Special Districts Association Southern Network Seat B](#)
[CSDA Election Package](#)

3.2 Consider In-Person meetings or alternatively Resolution 1158 authorizing the San Bernardino Valley Municipal Water District to conduct remote meetings for the period July 5, 2022, through August 3, 2022 (Page 23)
[Staff Memo - Consider In-Person meetings or alternatively Resolution 1158 authorizing the San Bernardino Valley Municipal Water District to conduct remote meetings for the period July 5, 2022, through August 3, 2022](#)
[Resolution 1158](#)

4) REPORTS (Discussion and Possible Action)

4.1 CEO/General Manager's Report(Page 28)
[Staff Memo - CEO/General Manager's Report](#)

4.2 Directors' Report of Activities and Travel Requests in accordance with Resolution 1100

4.3 General Counsel Report

4.4 SAWPA Meeting Report

4.5 Board of Directors Workshop - Policy - June 9, 2022 (Page 32)
[Summary Notes BOD Workshop - Policy 060922](#)

4.6 Board of Directors Workshop - General Fund Budget - June 14, 2022 (Page 38)
[Summary Notes BOD Workshop - Budget 061422](#)

4.7 Board of Directors Workshop - Engineering- June 16, 2022 (Page 45)
[Summary Notes BOD Workshop - Engineering 061622](#)

5) **FUTURE BUSINESS**

6) **ANNOUNCEMENTS**

6.1 List of Announcements (Page 53)
[List of Announcements 070522](#)

7) **CLOSED SESSION**

7.1 Conference with Real Property Negotiators
Property: Southern California Edison East End Hydroelectric Generation Plants
Agency negotiator: Heather Dyer, Wen Huang
Negotiating parties: Southern California Edison Company
Under negotiation: Price and terms of payment

8) **ADJOURNMENT**

PLEASE NOTE:

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 380 E. Vanderbilt Way, San Bernardino, during normal business hours. Also, such documents are available on the District's website at www.sbvmd.com subject to staff's ability to post the documents before the meeting. The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact Melissa Zoba at (909) 387-9228 two working days prior to the meeting with any special requests for reasonable accommodation.

**MINUTES
OF
THE
REGULAR BOARD MEETING
SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT**

June 21, 2022

Directors Present: Gil J. Botello, T. Milford Harrison, June Hayes, Paul R. Kielhold, and Susan Longville

Directors Absent: None

Staff Present:

Heather Dyer, MS, MBA – Chief Executive Officer/General Manager
Jose Macedo, ML, CPT-P (USA Retired) – Chief of Staff/Clerk of the Board
Cindy Saks, CPA – Deputy General Manager/Chief Financial Officer
Bob Tincher, PE, MS – Deputy General Manager/Chief Water Resources Officer
Melissa Zoba, MBA, MPA – Chief Information Officer

Brent Adair – Project Manager II
Kristeen Farlow, MPA – Strategic Communications Manager
Anthony Flordelis – Business Systems Analyst
Matthew E. Howard, MS – Water Resources Senior Planner
Aaron Jones, EIT – Associate Engineer
David McArthur – Water Operations Manager
Eric Mills – Lead Water Systems Operator
Grant Murrell – Water Systems Operator II
Adekunle Ojo, MPA – Water Resources Manager
Karen Resendez, MA – Human Resources / Risk Manager

Laura Torres – SBVMWD Intern
Isabelle Huang – SBVMWD Intern

Bradley Neufeld, Varner & Brandt, District Counsel

Members of the Public in Attendance:

Melody McDonald, San Bernardino Valley Water Conservation District
John Longville, San Bernardino Valley Water Conservation District
James Morales, East Valley Water District
Ron Coats, East Valley Water District
Madeline Blua, Yucaipa Valley Water District
Brian Dickinson, City of Colton
Gil Navarro

The regular meeting of the Board of Directors was called to order by President Kielhold at 2:00 p.m. Vice President Hayes led the Pledge of Allegiance. A quorum was noted present by roll call.

The meeting was conducted by teleconference only. All actions taken by the Board at the meeting will be conducted by a roll-call vote.

Agenda Item 1. Public Comment

President Kielhold stated that any member of the public wishing to make any comments to the Board may do so.

Melody McDonald indicated her presence.

Audience attendance will be recorded in the minutes based on registration information generated in the teleconference or by stating their name during this time. There were no email comments or Zoom requests to speak on non-agendized items.

Agenda Item 2. Approval of Minutes of the June 7, 2022 Board meeting.

The minutes of the June 7, 2022, Regular Board meeting were approved by the following roll-call vote:

MOVED: Longville	SECONDED: Harrison	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

Agenda Item 3. Discussion and Possible Action Items.

3.1) Consider Approval of the General Fund Budget for Fiscal Year 2022 – 2023. Chief Executive Officer / General Manager Heather Dyer reminded the Board of discussion at the June 14, 2022 Budget Workshop.

The General Fund Budget includes expenses for operating costs, infrastructure including construction, consultants, and normal operational expenditures, Ms. Dyer explained. The proposed budget includes revenues of \$38,226,250 and expenditures of \$34,965,365 funded from current year revenues. It also includes \$43.3 million in expenditures funded from the long-term cash reserves that have been saved for capital projects, and \$17,250,000 from an expected Water Infrastructure Finance and Innovation Act (WIFIA) loan, for a total of \$60.55 million in capital project costs, she advised.

The budget results in an estimated net income of \$3,260,885 for FY 2022-2023 which would be held in general fund cash reserves for future capital infrastructure projects.

Ms. Dyer reminded the Board about the Wages, Benefits and Insurance workshop and the recommended cost of living adjustment (COLA) of 6 percent to all full-time employees and has been applied to the proposed salary schedule. She presented the table of current job positions and associated salary ranges.

Ms. Dyer advised, based on the Budget workshop discussion, Deputy General Manager/Chief Financial Officer Cindy Saks increased the budget line item for sponsorships to \$43,000, and a general line for proposed sponsorships was added.

Director Longville pointed out the budget expenditure for purchase of up to 5,000 acre-feet of water through a demand management program: paying water agencies in the service area \$179 per acre-foot conserved. It is transformative and encouraging, she noted.

Action Item(s): The Board of Directors approved the following items by roll-call vote:

- General Fund budget for the fiscal year ending June 30, 2023 (which includes total revenue in the amount of \$38,226,250 and total expenditures in the amount of \$95,515,365)
- District salary schedule effective July 1, 2022, for FY 2022-2023
- Job Position and Salary Range Table effective July 1, 2022, for FY 2022-2023

MOVED: Hayes	SECONDED: Botello	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

3.2) Consider Approval of Resolution 1156 Paying Employer Paid Member Contributions for Employees hired on or after July 1, 2011. Chief Executive Officer / General Manager Heather Dyer advised this resolution is passed every year to formalize the Board's policies of contributing the maximum of 16 percent of salary for second-tier employees.

Valley District pays up to 16 percent for Tier two employees, unchanged from last year, Ms. Dyer continued. The Employee Contribution is 1.48 percent which is an increase of .01 percent over last year.

In response to President Kielhold, Ms. Saks indicated the Resolution is uploaded to the myCalPERS system for the District.

Action Item(s): The Board of Directors approved Resolution 1156 Paying Employer Paid Member Contributions to California Public Employee Retirement System for Employees hired on or after July 1, 2011, for fiscal year 2022-2023 by the following roll-call vote:

MOVED: Harrison	SECONDED: Botello	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

RESOLUTION NO. 1156

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT FOR PAYING EMPLOYER PAID MEMBER CONTRIBUTIONS TO CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR EMPLOYEES HIRED ON OR AFTER JULY 1, 2011

3.3) Consider Adoption of Resolution 1157 Authorizing the Submittal of a Grant Application to the United States Bureau of Reclamation’s WaterSMART Drought Response Program: Drought Resiliency Project (R23AS00005). Chief Executive Officer / General Manager Heather Dyer explained this resolution would authorize Valley District to submit an application to the Bureau of Reclamation (BOR) for a WaterSMART drought response program for the Cactus Basin connector pipeline project. The project is related to water conservation and recharge, she said, and advised that an update on the Cactus Basins project will be coming to the Board in early July as requested.

Staff believes it prudent to move forward with a grant application for this in-progress project, Ms. Dyer noted. Costs for design, California Environmental Quality Act (CEQA), construction management and contingency are estimated at \$2.8 million. If the grant application is successful, it would provide about \$1.4 million, she said. With this resolution, if the grant is received, the District is committing to funding 50 percent of the project cost.

In total, the District has applied for 13 grants, and has been awarded eight of them for a total of \$12,279,710, Ms. Dyer advised. Staff is awaiting notification of three additional grant applications.

Director Harrison asked if the One Water, One Watershed grant application related to the Cactus Pipeline was duplicative. Ms. Dyer noted it would be in addition and noted that the

Proposition 1, Round 2 is State money; and the BOR is federal money for the same project.

Director Longville pointed out that there are no other partners identified to contribute towards this project and requested additional information. Ms. Dyer stated there will be more detail at the project overview in July. Although Valley District has been working with other agencies in developing the project, there are no other cost share partners, she said. Director Longville stated it will be important to look at where the benefits are being accrued, and this may be something the Board might consider directing staff to try to work toward, as there is beneficial value to agencies and there is argument that contributions should be made.

Director Botello applauded the grant application. He acknowledged the project vision and investment of time and effort in the Cactus Basins.

President Kielhold asked about the time period for the successful grant applications; Ms. Dyer replied it was from approximately 2016-2017 to present.

Action Item(s): The Board of Directors Adopted Resolution 1157 Authorizing Application for a Grant under the WaterSMART Drought Response Program: Drought Resiliency Project for FY 2023 by the following roll-call vote:

MOVED: Botello	SECONDED: Harrison	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

RESOLUTION NO. 1157

RESOLUTION OF THE BOARD OF DIRECTORS OF SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT AUTHORIZING VALLEY DISTRICT'S GRANT APPLICATION AND APPROVING NEGOTIATION AND EXECUTION OF A COOPERATIVE AGREEMENT WITH THE UNITED STATES BUREAU OF RECLAMATION FOR A WATERSMART DROUGHT RESPONSE PROGRAM: DROUGHT RESILIENCY PROJECTS FOR FISCAL YEAR 2023 (FUNDING OPPORTUNITY NO. R23AS00005) FOR THE CACTUS BASIN CONNECTOR PIPELINE PROJECT

3.4) Consider Authorizing CEO / General Manager to execute a Professional Services Agreement with Scheevel Engineering for Engineering Consulting and Project Management Services. Chief Executive Officer / General Manager Heather Dyer reminded the Board about discussion at the June 16 Engineering Workshop and the comments from Deputy General Manager / Chief Engineer Wen Huang regarding the work of Nate Scheevel as an extension of staff.

Valley District relies on consultants to supplement staff needs, Ms. Dyer explained. Going into a period of construction projects, it is important to have someone with the unique range of expertise of Mr. Scheevel, she emphasized. She reviewed the contract scope and noted that staff finds Mr. Scheevel very valuable.

Time will be tracked to the project level and some costs would be invoiced to partner agencies, Ms. Dyer added. This amount was included in the 2022-2023 General Fund Budget, she noted.

District Counsel confirmed that Mr. Scheevel will be hired as an independent contractor, not as an employee. Vice President Hayes asked for clarification. Mr. Neufeld indicated that the documents in the agenda packet reflected an independent contractor, but he believed it important to confirm.

President Kielhold pointed out that engineering should be expected to increase in the next few years. The District has run rather light in engineering for quite a while, he said, and expressed thanks to Mr. Huang and confidence in his choice of consultant.

Action Item(s): The Board authorized the CEO / General Manager to execute a Professional Services Agreement with Scheevel Engineering for Engineering Consulting and Project Management Services up to an estimated fee of \$250,000 by the following roll-call vote:

MOVED: Harrison	SECONDED: Botello	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

3.5) Consider Authorizing CEO / General Manager to Execute Contract with V&A Consulting for the 2022 Cathodic Testing Survey Program (CTSP) of District Pipelines. Chief Executive Officer / General Manager Heather Dyer shared a map of pipelines included in the annual non-destructive testing and maintenance. The District tries to be proactive in assessing the condition of pipelines and infrastructure and to catch problems before they escalate. She reminded the Board of discussion of this item at the June 16 workshop.

The contract amount is \$63,272, Ms. Dyer continued. It is estimated that partner agencies San Geronio Pass Water Agency, West Valley Water District, City of Rialto, and Riverside Highland Water Company will have some cost share in the amount of \$12,864, bringing Valley District's estimated cost to \$50,408, she noted.

V&A has been providing these services for the last 12 years, Ms. Dyer stated. They are familiar with the testing protocol and staff has been pleased with the service provided.

Action Item(s): The Board authorized the CEO / General Manager to execute a contract with V&A Consulting for the 2022 Cathodic Testing Survey Program (CTSP) of the District Pipelines at an estimated cost of \$63,272 by the following roll-call vote:

MOVED: Botello	SECONDED: Longville	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

Agenda Item 4. Reports (Discussion and Possible Action Items).

4.1) State Water Project Report. Deputy General Manager/Chief Water Resources Officer Bob Tincher advised that there is still a five percent State Water Project (SWP) allocation based on the dry hydrology which began back in 2020.

Those agencies dependent on the SWP and taking health and safety deliveries will need to repay the rest of the State Water Contractors (SWC) in a subsequent year, Mr. Tincher explained. They must also have robust conservation measures with mandatory requirements and be working on a diverse water supply portfolio. He pointed to the examples within Metropolitan Water District and estimated that by the end of 2022, more than 170,000 acre-feet of water will be delivered for health and safety reasons (about 4 percent of Table A). If that water was available to the SWC, there would have been a 9 or 10 percent allocation this year, he concluded.

Mr. Tincher shared the hydrologic conditions and noted they are still below normal despite small bumps in April and June. The snowpack did not pan out this year, he stated.

Mr. Tincher explained that the fall of 2021 was one of the wettest ever, followed by one of the driest periods from January to May. Reservoir condition at Oroville is at 52 percent of its capacity, and San Luis is at 42 percent, he noted.

Plans for next year assume dry conditions and will be adjusted accordingly based on actual data. If it is wetter than anticipated, conditions can be relaxed; if it is drier, more conditions will be implemented, Mr. Tincher explained.

There are limited supplies to meet all demands, and deliveries are largely for health and safety and endangered species, Mr. Tincher noted. Storage will be held back to the extent possible, stretching supplies as far as possible and identifying any opportunities for additional supply. In the dry winter and spring, water will be captured, and deliveries postponed until summer, he said.

Mr. Tincher shared the draft Dependability Report that anticipates the average supplies available from the SWP. The Delta Conveyance Project is estimated to provide Valley District with approximately 15 percent supply, so investment in that project would overcome the decrease in SWP reliability, Mr. Tincher noted. The Environmental Impact report (EIR) for the Delta Conveyance is due soon, and staff is preparing for its release and to share the facts about the project.

The Sites Reservoir status report shows groundbreaking in September 2024, Mr. Tincher reported. All is going well and smoothly on the project, he noted.

Director Longville said she is looking forward to reading the EIR. She pointed out that she never hears the SWP talk about the effects of aridification on the ability of the project to provide the value expected. She pointed to a Los Angeles Times article explaining that the area is in a constant state not of drought, but of increasing aridification due to continual increasing temperatures. Mr. Tincher noted that the project will take into consideration the latest and greatest climate change analysis, but the bottom line is that the Delta Conveyance will always be better as it allows taking advantage of years when there is much water in the system and getting it into storage. It also protects from sea level rise and levee failures, and the SWP is at great risk if the project is not built.

Vice President Hayes asked from where the five percent allocation was coming. Mr. Tincher explained the water is coming from Lake Oroville. He explained the calculations of the Department of Water Resources to ensure health and safety deliveries. All agree it is needed, and there are some areas that are really struggling, Mr. Tincher added. The approach is solid, and those deliveries will be repaid in a subsequent year, he reiterated.

In response to President Kielhold, Mr. Tincher explained the EIR will be released in the next couple of months.

4.2) Directors' Report of Activities and Travel Requests in accordance with Resolution 1100.

Director Botello reported that he attended:

- June 1 – Climate Center Webinar
- June 2 – Conference with the General Manager
- June 8 – Climate Center Webinar
- June 11 – Water Education for Latino Leaders Conference
- June 20 – Association of Special Districts' Dinner Meeting
- June 21 – SAWPA PA 24 Committee Special Meeting

Director Harrison reported that he attended:

- June 8 – California Habitat Conservation Plan meeting
- June 13 – Association of Special Districts' Board Meeting
- June 20 – Association of Special Districts' Dinner Meeting

Vice President Hayes reported that she attended:

- June 8 – San Bernardino Valley Water Conservation District
- June 15 – Presentation on the Delta Conveyance
- June 16 – West Valley Water District
- June 20 – Association of Special Districts' Dinner Meeting
- June 21 – Presenting at the Rialto Utility Commission

President Kielhold reported that he attended:

- June 20 – California Special Districts Association Meeting

Director Longville reported that she attended:

- June 8 – San Bernardino Valley Water Conservation District
- June 14 – California League of Women Voters Water Committee
- June 16 – Infrastructure Funding Alliance Quarterly Meeting
- June 20 – Association of Special Districts' Dinner Meeting

4.3) General Counsel Report. Counsel Brad Neufeld presented a PowerPoint on District divisions and committees. He emphasized the responsibility of the directors to the District as a whole, and the exercise of powers through a majority, as a collective body.

Mr. Neufeld highlighted provisions of the Directors' Handbook. He explained a director may express personal opinion contrary to adopted policy, but it should be made clear that the statements do not reflect the official position of the Board or District.

The President appoints all committees and may exercise discretion in their powers, considering many factors, Mr. Neufeld continued.

Mr. Neufeld reminded that the Brown Act applies to most committees.

4.4) SAWPA Meeting Report.

Vice President Hayes reported on the following items taken at the June 21, 2022, Commission Meeting:

- Received the following informational report:
 - Legislative Report
- Adopted Resolution No. 2022-9 establishing the Fiscal Year 2022-23 Inland Empire Brine Line rates to be effective July 1, 2022.
- Adopted Resolution No. 2022-12, approving the Statement of Investment Policy and delegate authority to the Chief Financial Officer to invest or reinvest funds consistent with the Statement of Investment Policy.
- Adopted the initial Study / Mitigated Negative Declaration and the Mitigation
- Monitoring and Reporting Plan for Santa Ana River Watershed Weather Modification Pilot Project under CEQA.
- Authorized the General Manager to execute Task Order WSC373-01 with Water Systems Consulting, Inc. (WSC) for \$72,900 for the Roundtable of Regions Network Coordinator consulting role for Fiscal Year Ending 2023.
- Approved a 4% merit pool and a 5% COLA increase for FY 2022-23.

Counsel Neufeld explained that a merit pool allows the general manager to provide merit increases based on performance of staff over the prior year, usually in conjunction with an annual performance evaluation.

Director Harrison reported on the following items taken at the Project Area 24 Committee Special Meeting:

- Authorized the General Manager to execute the following:
 1. New Lateral Construction and Cost Share Agreement with San Bernardino Valley Municipal Water District (Valley) and Rialto Bioenergy Facility Inc. (RBF) and to proceed accordingly, and
 2. Amendment No. 1 to the Inland Empire Brine Line Lease Discharger Agreement with RBF.

Director Botello acknowledged the leadership of Director Harrison on the agreement.

4.5) Operations Report. Water Resources Senior Planner Matt Howard presented the report. In May 2022, 1,054 acre-feet of imported water was delivered to the District.

4.6) Treasurer's Report

Director Harrison advised that \$2.1 million of the \$4.4 million in State Water Contract expenditures represents the District's most recent share in the Sites Reservoir project. In addition, the RDA Successor Agency payment of \$19 million was received.

The Board approved the following expenses for the month of May 2022: State Water Contract Fund \$4,448,647.66, Devil Canyon / Castaic Fund \$113,552.00, and General Fund \$1,572,120.05 by the following roll-call vote:

MOVED: Harrison	SECONDED: Longville	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

4.7) CEO / General Manager Announcement - Operations Department Staffing. Chief Executive Officer / General Manager Heather Dyer advised the Board of the July 4 retirement date of Water Operations Manager Tom Holcombe after 34 years of service, and the promotions of David McArthur, Eric Mills, and Grant Murrell. To fill the Operator position, a new employee will be introduced soon.

Vice President Hayes commented that she had appreciated working with Mr. Holcombe. Director Harrison suggested adjourning in honor of Mr. Holcombe. President Kielhold commended the safety culture leadership of Mr. Holcombe.

Agenda Item 5. Future Business.

Director Longville recommended discussion of the 2x2x2 Committee with East Valley Water District and the City of San Bernardino regarding recycled water projects.

The Board approved this item to be added to a future Board meeting by the following vote:

MOVED: Longville	SECONDED: Hayes	APPROVED: 4-1
AYES:	Harrison, Hayes, Kielhold, Longville	
NOES:	Botello	
ABSTAIN:	None	
ABSENT:	None	

Agenda Item 6. Announcements.

6.1) List of Announcements. President Kielhold pointed out the list of announcements.

Director Harrison noted that for the July 12 Engineering Workshop he will be in Washington D.C. and requested Vice-Chair Hayes lead the meeting.

Agenda Item 7. Closed Session. District Counsel Brad Neufeld introduced the Closed Session item. President Kielhold adjourned the meeting to Closed Session at 3:10 p.m.

Public Employee Discipline / Dismissal / Release
Pursuant to Government Code Section 54957

President Kielhold returned the meeting to Open Session at 3:18 p.m. District Counsel Brad Neufeld reported that no reportable action was taken in closed session.

Agenda Item 8. Adjournment.

The meeting was adjourned at 3:18 p.m. in honor of the excellent and lengthy service of Mr. Tom Holcombe.

<p>APPROVAL CERTIFICATION I hereby certify to approval of the foregoing Minutes of San Bernardino Valley Municipal Water District.</p> <p>_____</p> <p>Secretary</p> <p>Date _____</p>
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Respectfully submitted,

Lynda J. Kerney
Contract Assistant



DATE: July 5, 2022

TO: Board of Directors

FROM: Heather Dyer, Chief Executive Officer/General Manager

SUBJECT: Discuss and Vote for a Candidate for the California Special Districts Association Southern Network Seat B

The California Special Districts Association (CSDA) is holding their election for Seat B of the Southern Network, for the 2023-2025 term. The CSDA has six networks throughout the state, each with three Board Member seats. The candidates are either a board member or management-level employee of a CSDA member district located in each of the networks. As a Regular CSDA Member in good standing, the District can vote for one candidate to represent our Network (the Southern Network) in Seat B.

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education, and resources. The Board of Directors is crucial to the operations of CSDA and to the representation of the common interests of all California's special districts before the Legislature and the State Administration.

The District has until July 8, 2022, to cast our ballot (electronically) for one candidate. There are three candidates on the ballot:

- Don Bartz (incumbent) – Phelan Pinon Hills Community Services District
- Ken Endter – Fallbrook Public Utility District
- Beverli Marshall – Valley Sanitary District

Fiscal Impact

There is no fiscal impact related to discussing and voting for a candidate in the CSDA Southern Network Seat B election.

Staff Recommendation

Discuss and Vote for a Candidate for the California Special Districts Association Southern Network Seat B.

Attachment

CSDA Election Package



2022 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Don Bartz

District/Company: Phelan Pinon Hills Community Services District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 14 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I currently hold the CSDM designation through CSDA and I was appointed to my position on the CSDA Board in 2020. I attend most CSDA conferences and events.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

ACWA, AWWA, CPRA, CalRural Water Institute for Local Government

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

LAFCo, ASBCSD (local chapter of CSDA) High Desert Mountain Water Association

4. List civic organization involvement:

I serve as a commissioner on the Hesperia Planning Commission

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 31, 2022 will not be included with the ballot.**



A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

May 23, 2022

General Manager Heather Dyer
San Bernardino Valley Municipal Water District
380 East Vanderbilt Way
San Bernardino, CA 92408

RE: CSDA's Seat B – Southern Network Election

Dear General Manager Dyer,

It is an honor to be considered for election to CSDA's Seat B - Southern Network to continue my service as a member of the Board of Directors. I have been active with CSDA for over 20 years during my time as General Manager for three different Southern Network agencies. I hold the Certified Special District Manager designation through CSDA and I understand just how valuable membership in CSDA is for special districts. Special districts often do not have a voice with our legislators and CSDA advocates for us. Most recently, when special districts were completely overlooked in regard to state and federal COVID-19 funds, CSDA worked with our legislators to provide COVID-19 funding for special districts.

I have been the General Manager of the Phelan Pinon Hills Community Services District ("District") since it formed 14 years ago. Our District has utilized CSDA's education and legislative programs to educate both District directors and staff in order to establish sound governance and best practices for our authorized services. I have served on CSDA's Professional Development and Membership Committees and recommend all special districts join CSDA to strengthen our coalition and bring recognition to our unique districts.

Because my District provides water, parks and recreation, solid waste, and street lighting services, I will bring a variety of experience and understanding of the needs of special districts in our region. As a regular attendee of CSDA conferences and workshops, I am willing to attend meetings and conferences. As a regular panelist on CSDA's, "So You Want to be a General Manager," workshop, I understand the role CSDA plays in helping general managers manage special districts and how CSDA is essential in training the next generation of managerial staff.

I currently serve as CSDA's representative for the Institute of Local Government and I also serve as an appointed planning commissioner for the City of Hesperia. I understand the land use and other hurdles special districts face when developing projects. I will utilize my legislative relationships for the benefit of CSDA members to advocate for special districts and to ensure we have a voice in the legislature and are considered for funding and grants. I would be honored to receive your vote.

Sincerely,

Don Bartz, General Manager



DON BARTZ

GENERAL MANAGER



CANDIDATE STATEMENT


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CONTACT INFORMATION

 760-868-1212 x306

 dbartz@pphcsd.org

 4176 Warbler Road • Phelan, CA 92371



2022 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ken Endter

District/Company: Fallbrook Public Utility District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 4 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Workshops and events

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

ACWA workshops and events

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

San Diego County Emergency Preparedness, Supervisor District #14

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 31, 2022 will not be included with the ballot.**



2022 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Beverli A. Marshall

District/Company: Valley Sanitary District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 2.5 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am currently on the Professional Development and Membership Services committees. I have served on various committees over the past 10 years.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am a member of CSMFO, CASA, CWEA, CalPELRA, and Cal-ICMA. I am also a member of NACWA, AWWA, ICMA, WEF, and WateReuse.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I serve on the Advisory Board of the UCSB Professional & Continuing Education Women in Leadership Executive Program and am Chairman for the Water Sector Management Committee for the Desert Region Apprenticeship Program.

4. List civic organization involvement:

I am President of Indio Sunrise Rotary club, Parliamentarian of the Woman's Club of Indio, a member of the Daughters of the American Revolution, and my application is being processed for the Mayflower Society.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 31, 2022 will not be included with the ballot.**

Beverli A. Marshall

General Manager
Valley Sanitary District

Candidate - Southern Network (Seat B)



ABOUT ME

I have worked in public agencies for over 20 years and, for the past 13 years, served in management positions at special districts. I am an outspoken advocate for the critical work that districts do for their communities every day.

EDUCATION



Doctoral Candidate - 2022
Business Administration

MPA - 1996
Public Administration

Bachelor of Arts - 1994
Sociology

CSDA

Professional Development, Legislative, Elections & Bylaws, Fiscal, and Membership Services committees

Mt. View Sanitary District

Board Member

CSRMA

Board Member

Indio Sunrise Rotary Club

Board President

Woman's Club of Indio

Board Parliamentarian



BOARD EXPERIENCE

AWWA

Workforce Strategies Committee

CWEA

DEI Task Force

CSMFO

Budget Award Review

VOLUNTEER



SDLF

Certified Special District Manager

SDLF

Special District Governance

ICMA

Credentialed Manager



CERTIFICATION

VOTE



If elected, I will serve the Southern Network ethically, responsibly, and enthusiastically. Remember - ballots will be sent out electronically before June 2 and are due July 8.

Vote for Beverli A. Marshall - Southern Network (Seat B)



DATE: July 5, 2022

TO: Board of Directors

FROM: Heather Dyer, Chief Executive Officer/General Manager

SUBJECT: Consider In-Person meetings or alternatively Resolution 1158 authorizing the San Bernardino Valley Municipal Water District to conduct remote meetings for the period July 5, 2022, through August 3, 2022

STAFF RECOMENDATION

Receive feedback from legal counsel and determine if the Board would like to return to in-person meetings in the month of July. If the Board decides to continue with virtual meetings, consider adoption of Resolution 1158 authorizing the San Bernardino Valley Municipal Water District to conduct remote meetings for the period July 5, 2022, through August 3, 2022.

BACKGROUND

Based on the current COVID-19 conditions, the Board should consider various options for in person, hybrid, or remote meetings and the specific requirements for each option.

On March 17, 2020, due to the COVID-19 global pandemic emergency, Governor Newsom issued Executive Order N-29-20, which allowed local agencies to hold meetings via teleconferences and to make meetings accessible electronically without violating the open meetings laws in the Brown Act by relaxing the teleconferencing rules.

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which replaced the text in Executive Order N-29-20. Executive Order N-08-21 stated the relaxed Brown Act provisions shall apply through September 30, 2021.

Assembly Bill No. 361 provides additional flexibility for local agencies looking to meet remotely to continue providing the public with essential services during a proclaimed state of emergency. The goal of Assembly Bill No. 361 is “to improve and enhance public access to state and local agency meetings during the COVID-19 pandemic and future emergencies by allowing broader access through teleconferencing options.”

Assembly Bill No. 361 allows a local agency to use teleconferencing without complying with certain Brown Act provisions in any of the following circumstances:

1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
2. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
3. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Assembly Bill No. 361 went into effect on October 1, 2021. A local agency is authorized to use teleconferencing without complying with the teleconferencing requirements in the Brown Act when meetings are held during a declared state of emergency until January 1, 2024. To do so, the local agency must adopt a Resolution making the following findings by majority vote every 30 days:

1. The legislative body has considered the circumstances of the state-of-emergency; and
2. Any of the following circumstances exist:
 - a. The state-of-emergency continues to directly impact the ability of the members to meet safely in person; or

- b. State or local officials continue to impose or recommend measures to promote social distancing.

FISCAL IMPACT

None

ATTACHMENT

Resolution 1158

RESOLUTION NO. 1158

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT FOR THE PERIOD JULY 5, 2022, THROUGH AUGUST 3, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the San Bernardino Valley Municipal Water District (District) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the San Bernardino Valley Municipal Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Gov't Code § 54950 et seq.), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the state of emergency continues to directly impact the ability of the members to meet safely in person; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed due to an outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, the San Bernardino County Department of Health has recommended measures to promote social distancing;

WHEREAS, the Board of Directors has determined that the state of emergency continues to directly impact the ability of the members to meet safely in person; and

WHEREAS, the Board of Directors does hereby find that the current state of emergency with respect to COVID-19, local official recommendations to promote social distancing, and conditions causing imminent risk to the health and safety of attendees have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of San Bernardino Valley Municipal Water District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and declares that meeting in person would not comply with local official recommendations to promote social distancing and would present imminent risk to the health and safety of attendees.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of the San Bernardino Valley Municipal Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on July 5, 2022 and shall be effective until the earlier of (a) August 3, 2022, or (b) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the San Bernardino Valley Municipal Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED this 5th day of July 2022.

Paul Kielhold
President

Heather P. Dyer
Secretary



DATE: July 5, 2022
TO: Board of Directors
FROM: Heather Dyer, Chief Executive Officer/General Manager
SUBJECT: CEO/General Manager's Report

The following is an update from the Chief Executive Officer/General Manager on the status of several items at the District.

I. **Community Project Funding Request**

The House Interior Appropriations Subcommittee released the Community Project Funding requests that were included in their FY23 bill. We are pleased to report that Representative Aguilar's request for \$2.5 million for the Santa Ana River Enhanced Recharge Phase 1b Project was included. The next step for this request is for it to be considered on the Floor in July.

Senators Feinstein and Padilla also included this project in their FY23 Congressionally Directed Spending requests for the Interior Appropriations although at different levels; Senator Feinstein requested \$1.75 million, and Senator Padilla requested \$2.5 million.

II. **Human Resources**

On June 6, Isabelle Huang started with the District as a summer intern in the Business Information Services (BIS) department. Isabelle is supporting the efforts of the BIS team, including development of ArcGIS story maps for various District projects including her first project on the Regional Recycled Water System which we expect to be complete in the next few weeks. Isabelle is also in the process of updating the District website to improve user navigation, accessibility, and search engine performance; assisting with the research and implementation of a digital asset management platform; assisting with updating the District's disaster recovery/business continuity plan; and other BIS activities. Isabelle is a Business Administration major at the University of California, Berkeley. She will begin her sophomore year in Fall 2022.

On June 23 and 24, sixteen staff members participated in a Leadership Development Program with Mr. Nate Sassaman. This was the first two-days of a four-day Program.

Participants completed the *MyHardWired* Assessment and Nate focused discussions on what makes a high-performing team, engagement, accountability, and development of personal action plans to identify opportunities for growth. The discussions and exercises challenged Staff to grow as leaders and individuals and two days together created new opportunities for team building. The next portion of the staff training will occur in September or October 2022.

Mr. Sassaman is also contracted to continue Board Leadership development with the Directors in coming months.

III. Project Updates

The Regional Recycled Water System consists of two major components: Weaver Basins and the Regional Recycled Water Pipeline.

- Weaver Basins:
 - Grading for all basins was completed in May.
 - Interconnection pipes in between basins have been installed and duct bank is 90% complete for the entire site.
 - The Project is expected to be completed February 2023.
- Regional Recycled Water Pipeline:
 - Phase I, West of Alabama St: All 12,144 ft. of pipeline has been installed and complete. Final paving was recently completed pending final inspection by the City of Highland.
 - Phase II, East of Alabama St: This portion of the project is in the final design and permitting stage with Caltrans for I-210 freeway crossing and the City Creek bridge crossing with the City of Highland. Pipeline and appurtenances are in fabrication. The Phase II total linear footage is 17,823 ft. Of that, 3,872 ft. has been installed, leaving approximately 13,951 ft. to be installed.

IV. Strategic Communications & Engagement Plan Update

Staff has been working with WSC (Water Systems Consulting, Inc.), to complete the different components of the Strategic Communications & Engagement Plan. These include developing the draft goals and objectives of the Plan, audience personas, District branding elements, master messaging, and more. At the Board Policy Workshop in August, the Board will be guided through the proposed District Branding and Logo, based off the work that is currently being done. We will also discuss and decide on a preferred common name for our branding effort going forward, as was decided during the June 9, 2022, Policy workshop. The Strategic Communications & Engagement Plan is expected to be completed this Fall.

V. Upcoming Events/Presentations

Several staff will be attending the ESRI Users Conference July 12-14, in San Diego. This Conference will provide us with the latest information about GIS technology the District can use to solve problems, create shared understanding, and “map common ground.” We will learn about how we can apply GIS to better understand the world around us and design solutions for our future.

The Sterling Natural Resource Center will hold a ribbon-cutting celebration on July 23 at 5 p.m. This event will celebrate the completion of the SNRC and dedicate the facility to the community. The Board of Directors are invited to attend this event. If you have not already done so, you can RSVP on the East Valley Water District website or let the Clerk of the Board know that you would like to attend.

I will be presenting to the Riverside Public Utilities on July 25, at 6:30 p.m., on the topic of Achieving Water Resilience through Regional Collaboration and Integrated Infrastructure. This presentation will highlight Watershed Connect and the collaborative nature of the effort. I will also highlight the joint water supply projects that we have been working on with Riverside Public Utilities along with the important collaboration that has taken place in development of the Upper Santa Ana River Habitat Conservation Plan.

The District has been invited to present at the annual American Water Resources Association (AWRA) Conference this fall in Washington State. The two topics which we will present are Planning for Habitat Conservation Success in a Changing Climate, which will be presented by Joanna Gibson; and Watershed Connect: Achieving Resilience Through Integrated Infrastructure, which I will present. This conference, and AWRA, are an organization that has a commitment aligned with ours: to tackle hard questions surrounding water resources management and create conversations and opportunities to engage. I am pleased that we will be able to share our innovative work and successes with a wider national audience and learn what other entities around the country are doing to tackle water resource management challenges.

VI. Recent Past Events/Presentations

In early June, I had the opportunity to take a news crew from Fox-11 News Los Angeles out into the field. They are working on a docuseries about the California drought and reached out to us to do an interview and field tour. After an interview in the office, Staff took them out to see Seven Oaks Dam, the Enhanced Recharge, and endangered species habitat. They are conducting interviews with a few other agencies including LA Department of Water and Power. We expect to see a finished product later this summer.

On June 28, I made a presentation to the Bay Area Water Supply & Conservation Agency (BAWSCA). The presentation highlighted the District's collaborative project and funding opportunities that have been effective in the region. BAWSCA has a similar collaborative model and requested the presentation highlight the successful model that Valley District has been able to implement.

On June 29, Staff provided a tour of the Tres Lagos property to staff of the San Manuel Band of Mission Indians. The purpose of this tour was to highlight the property resources, identify potential partnership opportunities with the Tribe, and begin engagement early in the master planning process to ensure we understand and address cultural sensitivities that may be present on the site.

VII. Tres Lagos Mutual Water Company

Staff is working diligently to understand the physical condition of the water system and financial situation of the Mutual Water Company. Wen and his staff are in the process of developing cost estimates for several potential approaches to making the water system

less vulnerable to unexpected interruptions of service. Cindy has been reviewing the financial account records to better understand the revenue and expenses of the company. She is also working to collect past and current charges from the various shareholders to make sure the company has sufficient operating revenue to meet immediate expenses. Jose and the administrative team are reviewing all administrative records, minutes, and historical data to ensure we have all information and understanding of the Tres Lagos Mutual Water Company. We anticipate holding a shareholder meeting in August during which staff will give updates and present options on how the shareholders might move forward to ensure reliable water supply for the future.

Staff Recommendation

Receive and file.



DATE: July 5, 2022
TO: Board of Directors
FROM: Staff
SUBJECT: Summary of June 9, 2022, Board of Directors Workshop – Policy

The Policy Workshop convened on June 9, 2022. Director Botello chaired the meeting via video conference.

Directors Present: President Kielhold, Vice President Hayes, Director Botello, Director Harrison, and Director Longville.

Staff Present:

Heather Dyer, MS, MBA – Chief Executive Officer / General Manager
Wen B. Huang, PE, MS – Deputy General Manager / Chief Engineer
Jose Macedo, ML, CPT-P (USA Retired) – Chief of Staff / Clerk of the Board
Cindy Saks, CPA – Deputy General Manager / Chief Financial Officer
Bob Tincher, PE, MS – Deputy General Manager / Chief Water Resources Officer
Melissa Zoba, MBA, MPA – Chief Information Officer

Kristeen Farlow, MPA – Strategic Communications Manager
Anthony Flordelis – Business Systems Analyst
Matthew Flordelis – Lead Water Systems Operator
Adekunle Ojo, MPA – Water Resources Manager
Karen Resendez, MA – Human Resources / Risk Manager
Shavonne Turner, MPA – Water Conservation Program Manager
Olivia Ramirez – SBVMWD Intern, Water Resources Dept.
Isabelle Huang -- SBVMWD Intern, Business Information Services

Members of the Public Present:

Chris Mann, Yucaipa Valley Water District
Melody McDonald, San Bernardino Valley Water Conservation District
John Longville, San Bernardino Valley Water Conservation District
Athena Lokelani, San Bernardino Valley Water Conservation District
Drew Tatum, Innovative Federal Solutions
Leticia White, Innovative Federal Solutions
Ron Coats, East Valley Water District

1. Introductions

Chief Executive Officer / General Manager Heather Dyer introduced staff members present.

2. Public Comment

Chair Botello invited public comment. There was none.

3. Summary of Previous Meeting

The meeting notes from the May 12, 2022, Board of Directors Workshop - Policy were accepted with no corrections.

Director Botello announced that Items would be taken out of order.

4.2 Human Resources and Risk Management Report of Activities

Human Resources / Risk Manager Karen Resendez provided an update on projects which correlate to Strategic Plan Strategy 5: *Attract and support top talent and promote a rewarding culture of growth and opportunity*. She presented details on major initiatives:

- Employee Handbook Update. This includes update of the tone and structure, adding checks and balances, legal updates, and codifying some current practices. It is expected to be brought to the Board this summer for adoption. Any related costs will be accounted for in the budget.
- Risk Management and Safety Program. The Safety Team is developing and implementing a comprehensive Safety Program. Other staff has been invited to join the committee. Current focus is on operations and training and creating policies and procedures. Traffic control equipment has been purchased to allow staff to develop skills. Operations is holding weekly safety meetings. Staff is excited and wants to be part of a top-notch safety program.
- Upgrade of webpage. There will be dedicated sections for HR and risk management including content such as a careers page and benefits page. As much as possible, design will have a similar look to the Strategic Plan.

- Performance Review and Professional Development Program. A new format for competency-based annual performance reviews has been developed. A baseline assessment is intended to be done this summer, along with training.
- Succession Planning. Ms. Resendez has been meeting with staff members concerning current and future needs, upcoming retirements, and identification of successors. Analysis is being done related to future projects and any needed knowledge, skills, and abilities, and whether additional staff or training would be needed. This goes hand in hand with professional development.
- Classification and compensation. Classification specifications for every role in the District are being updated. Ms. Resendez said she hopes to have them on the NeoGov webpage for all to access. Comparable agencies are being identified. A proposal for a potential title change and salary adjustment for the principal engineer position will be brought to the Board for consideration.
- Building Checks and Balances. This includes collaboration with the Chief Financial Officer related to payroll and reporting. Reimbursements are being addressed differently and correlated with policies and procedures.

CEO / General Manager Heather Dyer pointed out the importance of the Board's approval of adding the Human Resources Manager position and said it has been a valuable investment.

All Directors were complimentary of the presentation and the work being accomplished.

Action Item(s): Receive and file.

4.3 San Bernardino Valley Municipal Water District Name Change Discussion

CEO / General Manager Heather Dyer reminded the Board of prior discussion of the District's name and whether it accurately reflects the District's function and who it serves. Investigation showed that the name could be made via legislative process, which would be lengthy but not impossible. Another option would be to choose a shorter, "common" name while keeping the legal name, Ms. Dyer continued.

Previous comments from directors had included that Valley District serves more than one valley, the name is confused with other agencies, and use of the word "municipal." Ms. Dyer said she contemplated the District's role, the risks of becoming unknown and causing additional confusion, and the historical geographic area of the San Bernardino Valley. She noted that the "municipal" comes from the Municipal Water Act of 1911.

Changing the name would take a couple of years and require extensive outreach, she explained. Ms. Dyer strongly recommended to the Board that any potential to change the District's name be reserved for the future, and instead, a common name be determined.

Director Longville said she wanted to begin the conversation about a more common name and noted that other agencies claim the alluvial fan. She pointed to the Watershed Connect program and noted this is the Upper Santa Ana River area.

Vice President Hayes said she is all right with a name change if that is the will of the Board but suggested there isn't a problem to be fixed. Finding a common name would be preferred, with outreach about the change, she stated.

Director Harrison indicated what the District will do in the future may not be much different than the current greatly expanded, regional role. It would be appropriate to include that in the name, he posited, and suggested replacing the word "valley": *San Bernardino Regional Municipal Water District*.

President Kielhold agreed that the name can confuse people and it does change through time. He noted there is a great deal of cost, time, and effort in a legal name change, but branding can accommodate everything a name change can do. He said he favored leaving the legal name unchanged and finding a common name, brand name, or nickname for common usage.

Director Botello agreed with the points made by Vice President Hayes and President Kielhold, and said he liked the history presented by Ms. Dyer.

Director Longville agreed there is no strong reason to change the legal name now.

Action Item(s): The recommendation of the CEO / General Manager to keep the legal name of the District and, through the branding exercise, identify a common name, was approved by the following roll call vote:

There was no motion or second.	APPROVED: 4-1
AYES:	Botello, Hayes, Longville, Kielhold
NOES:	Harrison
ABSTAIN:	None
ABSENT:	None

4.1 Discuss State and Federal Legislative Update

Strategic Communications Manager Kristeen Farlow introduced Drew Tatum and Letitia White with Innovative Federal Strategies (IFS). Ms. White reported that members of the House and Senate are in Washington D.C. and will be working for the next three weeks on authorization and appropriations, along with gun control legislation and the situation in Ukraine. The Appropriations Committee will begin markups and all eyes are on the District's earmark request.

Mr. Tatum advised about the appropriations process and reviewed the funding requests submitted by Valley District. He noted that the Habitat Plan Coalition has been pushing for assurance that the grant process for approved HCPs is easier to implement moving forward, and IFS has been communicating with the U.S. Fish and Wildlife Service (USFW) on requirements.

IFS has been working with Congressman Aguilar on the Water Resource Development Act (WRDA) which was passed this week, Mr. Tatum continued. He said they have not given up on some potential language related to the Seven Oaks Dam in the Energy and Water appropriations bill this year.

Senator Feinstein introduced the STREAM Act which would provide \$750 million in funding for water storage projects, which is a continuation of the WIIN Act which the Sites Reservoir has tapped into, Mr. Tatum continued. It also includes water recycling projects which may be beneficial to the Upper Santa Ana River Watershed Infrastructure Financing Authority JPA. Feinstein's Canal Conveyance legislation would also authorize the federal third of funding for subsidence issues in the valley.

In response to Director Harrison, Mr. Tatum detailed the meeting with USFW. He noted that some of the inflexibility may be coming from lower-level staff. This is the time for information gathering mode and working collaboratively, he said. Ms. Dyer explained that Section 6 grants are difficult to get and implement, and arduous requirements are placed on the HCP practitioners. The National HCP Coalition is working to get USFW staff to understand and streamline the process.

Ms. Farlow briefed the Board on the current legislative calendar and process at the State level. Bills that are moving forward must pass by August 31, she reported.

Ms. Farlow highlighted the following:

- AB 1944: Would loosen requirements related to Brown Act meetings, allowing directors to participate remotely without having to identify their location

- AB 2142: Sponsored by the Association of California Water Agencies, this would allow income tax exclusions for turf replacement rebates
- AB 2449: Similar provisions to AB 1944 with a different sunset date
- SB 230: Would require the State Board to develop a program to monitor information received about constituents of emerging concern. It is sponsored by Metropolitan Water District
- SB 1020: Would establish interim targets for clean energy goals and require State agencies to purchase 100 percent zero carbon electricity by 2030. There is concern about implementation costs and accelerated timeline

Ms. Farlow advised the Board that the Governor's May budget revision proposes spending of \$300.6 billion and includes \$22.5 billion over five years for efforts related to climate change. This is where funding may be found in many of the areas of interest to Valley District, she explained. The main budget bill is AB 154. There may also be more specific budget trailer bills, she noted. The legislature must pass the budget by June 15, and the Governor must sign it into law before July 1.

Action Item(s): Receive and file.

5. Future Business.

None added.

6. Adjournment.

Chair Botello adjourned the meeting at 2:58 p.m.

Staff Recommendation

Receive and file.



DATE: July 5, 2022
TO: Board of Directors
FROM: Staff
SUBJECT: Summary of June 14, 2022, Board of Directors Workshop – General Fund Budget

The General Fund Budget Workshop convened on June 14, 2022. President Kielhold chaired the meeting via video conference.

Directors Present: President Kielhold, Vice President Hayes, Director Botello, Director Harrison, and Director Longville.

Staff Present:

Heather Dyer, MS, MBA – Chief Executive Officer/General Manager
Joanna Gibson, MS – Executive Director Upper SAR Habitat Conservation Program
Wen Huang, PE, MS – Deputy General Manager / Chief Engineer
Jose Macedo, ML, CPT-P (USA Retired) – Chief of Staff/Clerk of the Board
Cindy Saks, CPA – Deputy General Manager/Chief Financial Officer
Bob Tincher, PE, MS – Deputy General Manager / Chief Water Resources Officer
Melissa Zoba, MBA, MPA – Chief Information Officer

Kristeen Farlow, MPA – Strategic Communications Manager
Anthony Flordelis – Business Systems Analyst
Karen Resendez, MA – Human Resources / Risk Manager
Shavonne Turner, MPA – Water Conservation Program Manager

Isabelle Huang – SBVMWD Intern
Olivia Ramirez – SBVMWD Intern
Laura Torres – SBVMWD Intern

Members of the Public Present:

Chris Mann, Yucaipa Valley Water District
John Longville, San Bernardino Valley Water Conservation District
Melody McDonald, San Bernardino Valley Water Conservation District
James Morales, East Valley Water District

1. Introductions

CEO / General Manager Heather Dyer introduced staff members present.

2. Public Comment

President Kielhold invited public comment. There was none.

3.1 Review Proposed General Fund Budget for Fiscal Year 2022-2023.

CEO / General Manager Heather Dyer provided an overview of the general fund budget:

Estimated total revenue	\$38,226,250
Estimated total expenditures	\$34,968,835
Net revenue going to reserves for future use	\$3,257,415
Capital project expenses (Watershed Connect)	\$60,550,000

This year's budget includes a new section related specifically to the Watershed Connect capital projects for which reserves built over a decade are being used, Ms. Dyer explained.

Deputy General Manager/Chief Financial Officer Cindy Saks pointed to three charts depicting the last five years of budgeted revenue, expenditures, Water Infrastructure Finance and Innovation Act (WIFIA) spending and estimated cash reserves; of revenue sources; and of general fund expenditures.

Ms. Saks explained the debt service fund budget will come to the Board in a month, as the data is not yet available from the Department of Water Resources.

Of the categories of expenses in the general fund, the majority share of 65 percent is for infrastructure – fixed assets and improvement. It lines up to what the District should be doing – building infrastructure for the constituents, Ms. Dyer noted.

Vice President Hayes pointed to the WIFIA loan chart and requested a recap of how much is available, and how much was spent. In response to President Kielhold, Ms. Dyer noted that the WIFIA loan had not yet been approved, but it is in process and is highly likely. Ms. Saks discussed terminology and explained the inclusion of the WIFIA proceeds.

Director Longville reminded that WIFIA is a loan if the District chooses to take it, not a grant.

CEO / General Manager Dyer reiterated that 65 percent of expenditures are slated to go to fixed asset improvements whether through pay-as-you-go (pay-go) and/or WIFIA loan proceeds. She detailed other areas of expense. Vice President Hayes commented that Valley District gets a lot done given that salaries and benefits makes up only nine percent of expenditures. She noted that even with the addition of 12 percent for special services (consultants), 21 percent is still low for salaries and benefits.

Ms. Saks explained that the long-term debt since 2011 is for the Baseline Feeder.

CEO / General Manager Dyer highlighted six categories of specific budget requests:

- Proposed elevation of Principal Engineer position to Assistant Chief Engineer

Ms. Dyer explained the need for immersion in Engineering and the desire to find a candidate with the potential to lead the department. Director Longville pointed out there is a step in caliber of candidates between the salary ranges.

Ms. Dyer continued:

- Salary Range Table as discussed at the Salary and Benefits Workshop
- Field Improvements
 - Non-capitalized projects at \$2.6 million
 - Watershed Connect projects (projects using future loan proceeds) at \$17.2 million
 - Pay-Go (funding from reserves / matching funds) at \$43 million
- Water Conservation at \$1.1 million

In response to a question from Director Harrison, Ms. Dyer confirmed that purple pipe water (highly treated, recycled water) is allowed to be spread in recharge basins.

Director Longville requested backup information on the Growing Water Smart Program.

- Environmental / Habitat Conservation Plan (HCP) Implementation at \$1.9 million

In response to Director Botello, Ms. Dyer provided detail on the longstanding consultant contract with ICF to prepare California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) documents, and permits for the HCP project, and the work effort to be completed. There is approximately \$150,000 remaining to wrap up the work, she explained. Director Harrison asked when the HCP would be final, and Ms. Dyer said it is

waiting on the NEPA document from the U.S. Fish & Wildlife Service and she estimated its completion in the fall. Timing for the issuance of HCP permits is unknown, she added.

- Dues and Subscriptions \$310,400

Director Longville indicated support for participation in the California Data Collaborative. Vice President Hayes expressed frustration in encountering newspaper paywalls and asked if the District's subscriptions could be shared; Ms. Dyer will work with Chief Information Officer Melissa Zoba. Director Longville concurred and noted all Board members should have the Maven's Notebook contact information to request an article. Director Harrison added that he is similarly frustrated with Maven's Notebook and suggested that its value is reduced due to such lack of access.

Director Botello referred to a recent event and missed opportunity for Valley District and asked about the substance of IEWorks sponsorship. Ms. Dyer explained that the \$800 per year means Valley District is a member (customer) and has access to apprentices from the program. She reminded that District legal counsel is examining the bylaws of the nonprofit to advise the board as to whether Valley District should be on the governing board. She will request each director to be added to their mailing list. Director Longville recalled that good interns / apprentices have been identified through the IEWorks program. Ms. Dyer confirmed that is why she would like to have participation with the organization, and Valley District has something to offer to the apprentices.

- Sponsorships \$37,000

Ms. Dyer reviewed the list and requested direction from the Board.

Vice President Hayes asked if the District could be able to provide input on the programming of Building Industry Association Water Conference. Strategic Communications Manager Kristeen Farlow advised that she is participating on this year's conference planning committee and has been providing feedback. With the sponsorship comes a table to attend the conference and an exhibitor booth. Director Hayes will meet with Ms. Farlow.

Vice President Hayes also noted that it would be helpful for Maven's Notebook to provide a longer-range calendar. Director Longville suggested an email from Ms. Dyer to Maven's Notebook to enumerate the concerns expressed.

Director Botello recommended consideration of sponsorship of The Climate Center and Water Education for Latino Leaders (WELL). Director Longville suggested adding a budget line item for potential sponsorships for the Board to consider later with more complete information. Vice President Hayes reminded the Board of her prior suggestion of a maximum sponsorship budget that establishes structure and forces the Board to make considered decisions. She recommended a category for other sponsorships. Director Longville emphasized that everything needs to be justified and provide value.

By consensus, the Board directed staff to include in the full budget preparation a line item for “Proposed New Sponsorships” at \$6,000. CEO / General Manager Heather Dyer indicated that information on the two suggested organizations could be bought back with the background materials and suggested sponsorship level. Director Longville suggested enumerating the benefits of all sponsorships from the prior year.

Vice President Hayes asked about expenses related to the Brine Line. Ms. Saks explained that the Santa Ana Watershed Project Authority (SAWPA) bills Valley District for four dischargers to the Brine Line, and Valley District bills those four plus a truck discharge. Differences may include some fees, but the net number is the annual membership dues, Ms. Saks stated; the majority is pass-through.

Director Harrison moved approval of the budget. Ms. Dyer reminded the Board that today’s action is review of the budget and direction to staff regarding changes. Based on those recommendations, staff will present the budget next Tuesday for official approval. Director Harrison withdrew his motion, as budget adoption is premature.

Action Item(s): The Board directed staff to move this item forward for consideration at Tuesday’s regular Board of Directors meeting.

3.2 Consider Director Daily Per Diem Compensation

CEO / General Manager Dyer reminded the Board of discussion at the April 28, 2022 Wages, Benefits, and Insurance Workshop where the Board requested this item be brought back for further consideration. Effective with Ordinance 78 adopted on September 6, 2016, the District’s daily per diem rate for directors is currently \$299. To change the ordinance, there are notice requirements, she explained.

Vice President Hayes recommended staying at \$299. There was no further discussion.

3.3 Consider Director's Meeting and Travel Requests in accordance with Resolution 1100.

1. Director Harrison - ACWA Legislative Conference - July 11- July 14, 2022, Washington D.C.
2. Director Hayes - California H2O Women Conference- September 29 - September 30, 2022, Santa Barbara, CA.
3. Director Longville - California H2O Women Conference- September 29 - September 30, 2022, Santa Barbara, CA

General Manager Dyer listed the events for consideration. She noted that, moving forward, the travel requests would be handled under directors' reports.

Director Longville clarified that per the Directors' Handbook, this pertains to travel of more than 100 miles. Other than that, directors can best determine how to serve their division, she said.

Action Item(s): The Board approved the above three requests by the following roll-call vote:

MOVED: Hayes	SECOND: Longville	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

4.1 Reports

No reports.

Action Item(s): The following item was added to a future agenda by the following roll-call vote:

- Report from legal counsel on the roles and responsibilities of the District's committees and the roles and responsibilities of the District divisions

MOVED: Kielhold	SECOND: Hayes	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

5. Adjournment.

President Kielhold adjourned the meeting at 3:29 p.m. in honor of Flag Day and the birthday of the United States Army.

Staff Recommendation

Receive and file.



DATE: July 5, 2022
TO: Board of Directors
FROM: Staff
SUBJECT: Summary of June 16, 2022, Board of Directors Workshop – Engineering

The Engineering Workshop convened on June 16, 2022. Director Harrison chaired the meeting via video conference.

Directors Present: President Kielhold, Vice President Hayes, Director Botello, Director Harrison, and Director Longville.

Staff Present:

Heather Dyer, MS, MBA – Chief Executive Officer/General Manager
Joanna Gibson, MS – Executive Director Upper SAR Habitat Conservation Program
Wen Huang, PE, MS – Deputy General Manager / Chief Engineer
Jose Macedo, ML, CPT-P (USA Retired) – Chief of Staff/Clerk of the Board
Cindy Saks, CPA – Deputy General Manager/Chief Financial Officer
Melissa Zoba, MBA, MPA – Chief Information Officer

Brent Adair – Project Manager II
Anthony Flordelis – Business Systems Analyst
Kai Palenscar, Ph.D. – HCP Compliance Program Manager

Olivia Ramirez – SBVMWD Intern

Members of the Public Present:

Richard Corneille, San Bernardino Valley Water Conservation District

1. Introductions

Chief Executive Officer/General Manager Heather Dyer introduced staff present. Richard Corneille, San Bernardino Valley Water Conservation District introduced himself.

2. Public Comment

Chair Harrison invited public comment. There was none.

3. Summary of Previous Meeting

The meeting notes from the May 10, 2022, Board of Directors Workshop - Engineering were accepted with no corrections.

4.1 Update on the Upper Santa Ana River Habitat Conservation Plan

Executive Director Upper SAR Habitat Conservation Program Joanna Gibson presented an update on the Habitat Conservation Plan (HCP) and tributaries. She detailed changes in the HCP document including revision of the species models and covered activities, and removal of several large projects. Staff is currently assuring clear differentiation between what is ongoing, what is occurring within existing built facilities, and what is new, she stated.

Newly acquired mitigation areas are being added which require re-running all species models, and significant revisions have been made to the mitigation anchorages, Ms. Gibson explained.

Ms. Gibson explained a rule change in mid-2020 necessitating the separation of the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) documents, but noted they are still being prepared in parallel along with the federal document (HCP).

Comments have been received on the Environmental Impact Report, and inclusion of the comments in the documents is being completed, Ms. Gibson continued. Staff meets with the U.S. Fish and Wildlife Service (USFWS) every two weeks on the NEPA document, and the U.S. Army Corps of Engineering (USACE) has also been attending as they are considering being a participatory entity in the NEPA document, Ms. Gibson advised.

The financial calculations for the mitigation strategy are in progress and are waiting on agreement by the USFWS, Gibson continued. The joint powers authority (JPA) was paused in order to get the participation and financing agreement completed, she explained.

Ms. Gibson recapped progress and said her goals are to restart the JPA next week, and to publish in in the Federal Register by the end of the year.

Related to mitigation, Ms. Gibson continued, significant permitting delays have been experienced with the USACE. Cost estimates have increased by 200 percent-plus, she noted. Design plans are 100 percent complete for Hidden Valley and Anza, and at 60 percent for Lower Hole and Old Ranch. She detailed the permit requirements, process, and progress for the tributary restoration sites. Because of the delays, the strategy will begin with nonnative

plant management leveraging the contract with the County Parks rangers. This will reduce future contracting fees and will provide a better handle on the homeless encampments in the areas.

A construction time extension to March 2025 for the Santa Ana River Conservation and Conjunctive Use Program (SARCCUP) grant has been requested due to the project delays experienced by Valley District, Orange County Water District, and Western Municipal Water District, Ms. Gibson advised. She detailed changes in the program benefits.

The Evans Lake Tributary Restoration Proposition 1 grant totaling \$6 million (\$2 million in grant funds, \$4 million in cost sharing) in partnership with the City of Riverside Parks and Recreation required creation of stream habitat, enhancement of riparian habitat, and recordation of a conservation easement, Ms. Gibson advised. After completion of the CEQA permitting in October 2022, Valley District will be rolled into the Prop. 1 agreement.

Ms. Gibson described the project location and explained that the property is owned by the City. Unbeknownst to the City, there is a blanket Flood Control easement over the entire area, and there is a USACE levee on the western edge. There are multiple recreation components and fire requirements that were added to the area proposed for restoration, she advised.

In addition, if a conservation easement is recorded, the Flood Control easement would take precedence, Ms. Gibson explained. Flood Control was not supportive of use of the strict conservation easement language required by the wildlife agencies. If unable to record a conservation easement that is approved by the wildlife agencies, it would not be possible to get the mitigation value from the site. Therefore, providing \$4 million in match cannot be justified, and the grant objectives cannot be met, she explained. Staff is proposing to withdraw from the Prop. 1 grant. Because there is no agreement in place for this project, it could be accomplished by a letter to SAWPA.

There are still opportunities at the site, and staff continues to collaborate with the City, Ms. Gibson noted. The City has been asked to finish the CEQA and there are additional funding sources that will be pursued. She posited that the site could still have value from a public outreach perspective, especially for the HCP, and taking a step back would allow gain of control over the encampments in the area to assure that it is a secure site moving forward.

Ms. Gibson enumerated other conservation actions being pursued under the HCP including the Sterling Natural Resources Center and other actions for the Santa Ana Sucker, the Purple Pipe Project, habitat management at alluvial scrub areas, and acquisition of two parcels in Lytle Creek via Section 6 funding.

Ms. Gibson advised of the first recorded discovery of the glossy snake on a District property. In response to Director Harrison, Ms. Gibson explained the snake was found on the Redlands Airport property, a site that had been previously graded and compacted.

A grant application submitted under the Wildlife Conservation Board Riparian Habitat Conservation program was approved for \$392,500 for the Sunnyslope area (at the Louis Robidoux Parkland and Pecan Grove Consortium) and staff is working toward getting the agreement in place, Ms. Gibson continued. A Request for Proposals has been released for producing a master plan for the site and those will be brought to the Board for consideration.

Ms. Gibson shared a rendering of the Hidden Valley wetlands or ponds site with water and restoration activities, and wildlife viewing areas. It will be used as a concept to try to get funding for the site, she stated.

Ms. Gibson requested Board direction regarding the Evans Lake Tributary Restoration. CEO / General Manager Heather Dyer pointed out that it is not often that staff believes that a project will not be successful. She reiterated that the amount of investment cannot be justified into the property for the value obtained. The City of Riverside worked in good faith and was not aware of the restriction on their land. The Mayor of Riverside was disappointed but understanding and SAWPA understood that the challenges were unforeseen. The money will stay within the Santa Ana Watershed and will be rolled into Round 2. Work done will be included in a revised project to be determined in working with City staff, Ms. Dyer concluded.

Director Longville acknowledged the efforts of staff and the prudent decision in not spending resources on something that could not be achieved. She asked about the cost increases of up to 200 percent and effects on the District and partners. Ms. Gibson attributed the increases to construction costs and advised that staff is applying for every available grant. She also noted there are fewer contractors bidding on projects.

This is one of the reasons for extension of the SARCCUP grant, Ms. Dyer added, and warned that bid estimates made in 2016 will come back with proposals much higher and it will have to be decided what the mitigation is worth. She noted that the Department of Water Resources (DWR) understands that everyone is in the same boat. Staff is trying to adjust projects and stretch every dollar, she said. The Hidden Valley project is expensive and will be mitigating for clearing of the Waterman recharge basins in the future, she noted. It must be done, and a way to make it as affordable as possible must be found.

Director Longville asked if it could still be justified to partners that with higher mitigation costs passed along that Valley District is still the best value in town. Definitely, Ms. Dyer responded.

Wetland mitigation costs are \$250,000 to \$300,000 per acre for mitigation acceptable to the wildlife agencies and is difficult to find, she noted.

Vice President Hayes commended staff for courage in deeming a project not in the District's best interests after spending time and energy on a potential project. It is not a failure; it is a re-decision based on new facts and situations, she noted.

President Kielhold thanked staff for the critical information. Director Botello acknowledged the difficulty of the situation and pointed out that we are working on big things at the District.

Ms. Gibson requested the Board's concurrence to withdraw the application for Evans Lake via a letter to SAWPA.

Director Harrison acknowledged the issues and said he trusted the conclusion of staff. Vice President Hayes reiterated this is not a failure but a prudent change in plans.

Action Item(s): The Board of Directors authorized staff to withdraw the application for a Prop. 1 One Water, One Watershed grant via a letter to SAWPA by the following roll-call vote:

There was no motion or second.	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville
NOES:	None
ABSTAIN:	None
ABSENT:	None

4.2 Consider the 2022 Cathodic Testing Survey Program of District Pipelines

Deputy General Manager / Chief Engineer Wen Huang introduced this annual, routine item. Most Valley District pipelines are underground, he said, and it is difficult to get an idea of conditions. The cathodic testing survey is one of the ways to gauge the overall facility condition, he explained. The annual testing will show what corrective measures are needed.

Project Manager II Brent Adair provided an overview of Valley District's 40 miles of pipeline to operate and maintain. Different types of tests can be done to assure the pipeline is in good condition and will provide many years of operation. Staff seeks to contract with V&A Consulting which has been providing this type of testing for 10 to 12 years, Mr. Adair stated. He explained the non-destructive, non-intrusive testing process.

Mr. Adair indicated that partners would reimburse approximately \$12,864 of the \$63,272 cost.

In response to Vice President Hayes, Mr. Adair explained a sacrificial anode field that will be inspected. Mr. Huang replied that the anode field has been inspected for the last 13 years and he did not recall any replacement of anodes. The life span is probably a couple of decades, he said.

President Kielhold asked if this was representative of 100 percent of the District’s pipelines. Mr. Huang said it is but does not include the EBX which is managed by the DWR. Director Botello asked if the map included the pipeline built in the 1960s. Mr. Huang noted that the Alabama Street pipeline is still considered to belong to the City of San Bernardino Municipal Water Department although Valley District has been doing a condition assessment and is not considered part of this evaluation.

Director Harrison invited public comment. There was none.

Action Item(s): The Board voted to move this item forward for consideration to a regular Board of Directors meeting by the following roll-call vote:

There was no motion or second.		APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

4.3 Consider Scope of Services with Scheevel Engineering for Professional Engineering Services and Engineering Staff Augmentation

Deputy General Manager / Chief Engineer Wen Huang indicated that this is similar to what has been brought to the Board in the past: using Scheevel Engineering as an extension of staff to help the Engineering Department and the Environmental Department with various projects in fiscal year 2022-23. With the approximately \$60 million in projects the District is planning to accomplish next year, the District has a low percentage of staff and few consultants, he noted. Historically, the District maintains a small staff and uses consultants strategically to provide unique expertise, Mr. Huang explained. He reminded the Board of some of the upcoming projects and stated that staff anticipates the need for assistance.

The District has worked with Scheevel Engineering for the last ten years and had their assistance on several projects, Mr. Huang noted. He highlighted the extensive experience of Nate Scheevel, the principal of Scheevel Engineering and described several projects on which the consultant was helpful.

The estimated fee for this year's scope of work is up to \$250,000, or approximately 1,000 hours which is consistent with the Board's approval in prior years, Mr. Huang noted. President Kielhold asked if that was a not-to-exceed limit; Mr. Huang said it was. Vice President Hayes noted that \$250 per hour is inexpensive for an engineer and is a good use of money.

Director Botello agreed that the minimal increase in hourly rate is prudent. He commented on Mr. Scheevel's work and acknowledged the respect and trust.

Action Item(s): The Board voted to move this item forward for consideration to a regular Board of Directors meeting by the following roll-call vote:

There was no motion or second.	APPROVED: 5-0
AYES:	Botello, Harrison, Hayes, Kielhold, Longville
NOES:	None
ABSTAIN:	None
ABSENT:	None

4.4 Discuss Tres Lagos Property Master Plan and Real Property Goals and Objectives

CEO / General Manager Heather Dyer stated that this is intended to receive feedback on the Board's goals on what is desired from the property and to better frame the Request for Proposals (RFP) regarding a master plan. She described the approximately 1,600-acre property, its location, bordering properties, species present, and habitat types.

Staff has been spending time on perimeter controls to limit illegal trespassing and understanding the state of the different utilities or easements that are crossing the property, Ms. Dyer said. Considerations for Valley District's master plan are infrastructure and uses, long-term water system master plan, building redundancy and flexibility, biological resources opportunities, and any constraints, she explained. Partnership opportunities are also being investigated with public agencies, conservation organizations, community groups, and nonprofit organizations. There is also challenge in trying to understand the Tres Lagos Mutual Water Company, she added; she said she believes there will be a shareholders meeting in July.

The RFP would incorporate all goals and objectives of the Board into the most comprehensive use and value of this property, Ms. Dyer continued.

In response to Vice President Hayes, Mr. Huang identified the location of the intertie between the Greenspot pipeline and Bear Valley highline. Vice President Hayes posited that given that the land could not have been used for any other real purpose the decision to purchase this property was made in the best interest of all of the people within Valley District. She proposed a half day workshop to review ideas and identify potential partners.

President Kielhold stated that this property presents a great opportunity to sell mitigation credits which will generate revenue and allow the property to be maintained in a native state. Some is needed for Valley District's own HCP and facilities, but anything beyond should be considered for conservation, he said. Director Harrison agreed that potential was one of the most attractive aspects of the purchase.

Director Harrison, Director Longville, and Director Botello agreed with Vice President Hayes regarding an in-person strategy / brainstorming workshop. Vice President Hayes suggested Yucaipa Valley Golf Club for the meeting location.

Director Longville pointed out the need to identify desire, goal, benefit, outcome and how to pay for it.

Director Harrison suggested a fishing lake stocked with trout and other fish.

In response to President Kielhold, Ms. Dyer referenced the slide presentation and noted the location of the Mill Creek Crossing, which will require maintenance at some point but is not to scale.

Ms. Dyer agreed that the general fund has limited opportunity to generate revenue and this could achieve that objective. Staff will work on putting together the workshop, Ms. Dyer stated.

5. Future Business.

By consensus, the following item will be added to an upcoming agenda:

- Progress update on the Cactus Basins

6. Adjournment.

Chair Harrison adjourned the meeting at 3:35 p.m.

Staff Recommendation

Receive and file.



DATE: July 5, 2022

TO: Board of Directors

SUBJECT: List of Announcements

- A. July 6, 2022, 8:30 a.m. – Upper SAR WIFA by Teleconference (Teleconference and/or in-person TBD)
- B. July 7, 2022, 2 p.m. – Board of Directors Workshop – Resources (Teleconference and/or in-person TBD)
- C. July 12, 2022, 2 p.m. – Board of Directors Workshop – Engineering (Teleconference and/or in-person TBD)
- D. July 13, 2022, 8:30 a.m. – Upper SAR WIFA Technical Advisory Committee - (Teleconference and/or in-person TBD)
- E. July 13, 2022, 1:30 p.m. – San Bernardino Valley Water Conservation District Board Meeting
- F. July 14, 2022, 2 p.m. – Board Workshop – Policy (Teleconference and/or in-person TBD)
- G. July 18, 2022, 6 p.m. – ASBCSD dinner (Sterling Natural Resource Center)
- H. July 19, 2022, 9:30 a.m. – SAWPA Commission Meeting
- I. July 19, 2022, 2 p.m. – Regular Board Meeting by Teleconference and/or in-person TBD)
- J. July 20, 2022, 8:30 a.m. – Upper SAR WIFA by Teleconference (Teleconference and/or in-person TBD)

- K. July 21, 2022, 2 p.m. – Debt Service Budget Workshop (Teleconference and/or in-person TBD)
- L. July 23, 2022, 5 p.m. – Sterling Natural Resource Center Ribbon Cutting Celebration
- M. July 27, 2022, 8:30 a.m. – Upper SAR WIFA Technical Advisory Committee -
(Teleconference and/or in-person TBD)
- N. July 27, 2022, 10:00 a.m.- 2 p.m. – Tres Lagos Master Plan workshop (Yucaipa Valley Golf - The Pavilion at Chapman Ranch)